

**Minutes of:  
Regular Public Meeting  
Of the  
Forestville Water District Board of Directors**

Date: **Tuesday, March 14, 2023**

Time: **5:30 PM**

Location: **Forestville Youth Park Community Meeting Room-6935 Mirabel Rd. Forestville, CA 95436**

**I. CALL TO ORDER** at 5:35 p.m. by Chair McDermott

**II. ROLL CALL**

DIRECTORS PRESENT: McDermott, Monroe, Stapleton, and Stuart.

OTHERS PRESENT: GM- Tony Lopes, Board Clerk - Dawn Leith, FWD Legal Counsel - Martin Hirsch, and FWD Engineer Consultant - Dave Coleman.

**III. APPROVAL OF AGENDA**

- **MOTION** was made by Director Stuart, seconded by Director Stapleton, and passed 3-0-2 to approve the agenda as presented.

**IV. STATEMENT OF ABSTENTION:** None

**V. PUBLIC COMMENT:** None

**VI. CONSENT ITEMS:**

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve Financial Reports for March 2023.
- **MOTION** was made by Director Monroe, seconded by Director Stapleton, and passed 3-0-2 to approve Minutes for March 14, 2023, Regular Board Meeting and March 14, 2023, Special Board Meeting.

**VII. PUBLIC HEARING** (No public hearing tonight)

**VIII. ACTION ITEMS**

**A. DIRECTOR'S TRAINING**

- The Board Clerk updated the Board of due trainings. The Board took no action.

**B. DISTRICT GOAL UPDATES**

- The Board Clerk provided status on the variety of projects FWD staff is working on. The Board took no action.

**C. 2018 SEWER IMPROVEMENT PROJECT**

- GM Lopes gave an update on 4<sup>th</sup> quarter reimbursement and FWD Engineer briefed the Board of the progress on the project and increase of budget. The Board took no action.

**D. PRV REPLACEMENT OPTIONS**

- GM Lopes/Engineer Coleman briefed the Board on the progress of the project and Change Order for PRV at Trenton/Covey. The Board took no action.

**E. SEWER FORCE MAIN PROJECT**

- **MOTION** was made by Director McDermott, seconded by Director Monroe, and passed 4-0-1 to approve BRCE to draft design plans for potholing and repair of Sewer Main on Covey Rd.

**F. NEW WATER RATE STRUCTURE**

- The sub-committee and Engineer discussed with the Board factors that impact a new rate structure. The Board took no action.

**G. RECYCLE WATER TRUCK FILL STATION**

- GM Lopes provided the progress on the fill station project and informed the Board of his decision to complete the sewer facility's entrance improvement ahead of the CIP Plan (total cost of \$59,553.00) without prior Board approval. The Board took no action.

- H. WATER CONSERVATION
  - GM Lopes provided an update of the recent water conservation statistics for the District.
  - The sub-committee had no new updates to provide. The Board took no action.
- I. GRANTS OPPORTUNITIES
  - GM Lopes updated the Board on the progress of the solar grant application and research of water grants. The Board took no action.
- J. DISTRICT'S MISSION AND VISION STATEMENTS
  - Postponed to April meeting.
- K. RUSSIAN RIVER ROTARY EVENT
  - The Board discussed and agreed to participate in the event.
- L. PUBLIC HEARING DATE
  - **MOTION** made by Director Monroe, seconded by Director Stapleton, and passed 3-0-2 to approve May 9, 2023, for Public Hearing
  - **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve Public Hearing Notice with modifications as discussed.
- M. CORRESPONDENCE
  - No correspondence provided in the board packet.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
  - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
- X. GENERAL MANAGER MONTHLY REPORT**
  - GM Lopes provided current updates for "Water" and "Wastewater" operations.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
  - The sub-committee is in the progress of scheduling the next meeting. No action was taken by the Board.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
  - No items to report or requests for future agendas.
- XIII. ADJOURNMENT**
  - **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 3-0-2 to adjourn at 10:06 p.m.

APPROVED: April 11, 2023