

**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, January 11, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:34 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Directors – Aldridge, Hughes, Griffith, McDermott, and Monroe

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, FWD Engineer - Dave Coleman/BRCE, and Interim Board Clerk - Dawn Leith.

III. APPROVAL OF AGENDA

- **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 5-0-0 to approve the agenda with the change of moving ASR “A” before IV. Statement of Abstention.

IV. STATEMENT OF ABSTENTION

- McDermott – ASR I

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS

- **MOTION** made by Director Monroe, seconded by Director Hughes, and passed 5-0-0 to approve Resolution 413(c) for the February 2022 board meeting to be held as video conference under AB 361.
- **MOTION** made by Director Hughes, seconded by Director Griffith, and passed 5-0-0 to approve the Financial Reports for December 2021.
- **MOTION** made by Director Hughes, seconded by Director Aldridge, and passed 5-0-0 to approve minutes as presented for the December 14, 2021, Regular Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. TRANSFERRING INVESTMENTS FROM JP MORGAN

- **MOTION** made by Director Hughes, seconded by Director Aldridge, and passed 5-0-0 to approve transferring investments from JP Morgan to Umpqua Bank Investment.

B. ORDINANCE 61 – PRIVATE SEWER LATERAL INSPECTIONS

- **MOTION** made by Director Aldridge, seconded by Director Griffith, and passed 5-0-0 to approve FWD Staff to record a “Notice” with Sonoma County Recorder’s Office.

C. 2018 SEWER IMPROVEMENT PROJECT

- **MOTION** made by Director Hughes, seconded by Director Griffith, and passed 5-0-0 to approve Director Monroe to speak to customers on behalf of the District.

D. TIME SCHEDULE ORDER (TSO) AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- Project Manager, Gabriel has confirmed with David Long/BRCE, the process is still on schedule and for an agreement to be presented to the District by February 2022.

E. PRV REPLACEMENT OPTIONS

- FWD Engineer briefed the Board on the Change Order Request received from Piazza for the leaking valves.

F. LIFT STATION VFD ELECTRICAL UPGRADE

- GM provided findings with the VFD’s solution options, the impact of the recent power outage to the VFD’s.

G. DIRECTOR’S TRAINING

- Director Griffith to complete Ethics Training within the next 6 (six) months.
- Director McDermott will attend the SDLA conference in April 2022.

- H. MIRABEL LIFT STATION ACCESS AND LAND RIGHTS
 - FWD Legal Counsel will contact Sonoma County's Legal directly this month.
- I. GROUNDWATER MONITORING AT THE FORESTVILLE YOUTH PARK
 - FWD Engineer briefed the Board on the requirements set by Sonoma County Permit Department.
- J. DISTRICT GOAL UPDATES
 - No new updates to report.
- K. NEW WATER RATE STRUCTURE
 - Sub-Committee will meet Jan. 25, 2022, at 10:00 am.
- L. WATER CONSERVATION
 - GM Lopes provided current usage compared to prior month and last year's usage.
- M. NEW SERVICE TRUCK
 - No new updates to report.
- N. FISCAL YEAR 2022-2023 PRELIMINARY BUDGET
 - Sub-committee will meet Jan. 19, 2022, at 3:30 pm.
- O. REQUEST TO CHANGE THE DATE OF FEBRUARY'S REGULAR BOARD MEETING
 - **MOTION** made by Director Hughes, seconded by Director Aldridge, and passed 5-0-0 to approve changing February regular board meeting from February 8, 2022 to February 15, 2022.
- P. WATER SHUT-OFF MORATORIUM
 - FWD Staff will move forward with shut-off following Ordinance 71 guidelines.
- Q. CORRESPONDENCE
 - No requests or instructions were given for the three pieces of correspondence provided in the board packet.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - Director McDermott will reach out to Graton President to set a date for the next meeting.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - No requests for future agendas.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Aldridge, seconded by Director Hughes, and passed 5-0-0 to adjourn at 6:55 p.m.

APPROVED: February 15, 2022