



PO Box 261
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Agenda of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors

Date: **Tuesday, October 11, 2022** Time: **5:30 PM**

Location: **6530 Mirabel Rd. Forestville, CA 95436 & Virtual video conference***

To join Zoom Meeting:

Link: <https://zoom.us/join>
Meeting ID: 861 9793 9315
Password: 335718

To participate in Zoom by telephone:

Dial: 1-669-900-9128
Meeting ID: 861 9793 9315
Password: 335718

RECORDING OF MEETING ANNOUNCEMENT:

This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept for 30 days following the meeting as mandated by the Ralph M. Brown Act.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENT OF ABSTENTION

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS

1. Financial Reports for September 2022
2. Minutes for September 13, 2022, Regular Board Meeting and September 19, 2022, Special Board Meeting

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

- A. PROPOSED SKATE PARK LOCATION
- B. RESOLUTION 413(L)-CONTINUANCE OF TELECONFERENCING
- C. WATER CONSERVATION
- D. WATER METER REPLACEMENT
- E. RECYCLE WATER TRUCK FILL STATION
- F. 2018 SEWER IMPROVEMENT PROJECT
- G. TIME SCHEDULE ORDER AND GRANT APPLICATION FOR SEWER TREATMENT PLANT
- H. PRV REPLACEMENT OPTIONS
- I. SEWER FORCE MAIN PROJECT
- J. NEW WATER RATE STRUCTURE
- K. BOARD DIRECTOR APPOINTMENT
- L. DIRECTOR'S TRAINING

- M. DISTRICT GOAL UPDATES
- N. EXTERNAL DISTRICT AUDIT
- O. ESTABLISHING BYLAWS
- P. PRELIMINARY BUDGET AD-HOC COMMITTEE
- Q. REVIEW OF ORDINANCES AND RESOLUTIONS
- R. CORRESPONDENCE

IX. DISTRICT ENGINEER MONTHLY REPORT

X. GENERAL MANAGER MONTHLY REPORT

XI. GRATON/FWD SUB-COMMITTEE REPORT

XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS

XIII. ADJOURNMENT

**In accordance with AB 361, Governor Newsom's March 4, 2020, State of Emergency due to the COVID-19 pandemic, Sonoma County Public Health Officer's Recommendation for Teleconferenced Meetings, and the Forestville Water District Board of Directors Resolution 413(k), the Oct. 11, 2022, Board of Supervisors Meeting will be facilitated using virtual format with listening and participation available through Zoom.*

Forestville Water District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in District Board meetings, to please contact the District office at (707) 887-1551 or info@forestvillewd.com, at least three (3) business days before the scheduled District Board meeting to ensure that the District may assist you.

How to get an item on the agenda

Items for the agenda of the regular meetings of the Forestville Water District must be submitted to the District in writing. Regular meetings are held the 2nd Tuesday of each month. Submissions must be received by the District no later than ten (10) calendar days before the meeting. Submit your agenda items to: Forestville Water District, Post Office Box 261, Forestville, CA 95436, or email to: info@forestvillewd.com. Be sure to include your name, address, and phone number. Anonymous submissions will not be considered for discussion.

Forestville Water District
Expense and Revenue Report
Water Operation Checking, Period Ending 09/30/22

Oct. 11, 2022
Board Packet
VI. Consent #1

Type	Date	Num	Name	Memo	Amount	Balance
Beginning Balance						365,582.62
Cleared Transactions						
Checks and Payments - 70 items						
Health & Dental	08/18/2022	15657	Humana Insurance Co.	Sept '22 Coverage	-1,531.54	-1,531.54
Telephone	08/18/2022	15655	Verizon Wireless	Cell Service charges (7/5-8/4)	-292.23	-1,823.77
Payroll Liab	08/31/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #18 (8/14-8/27)	-5,734.28	-7,558.05
CalPERS	08/31/2022	ACH	CalPERS	PP #18 (8/14-8/27) CalPERS Retire Contrib	-3,053.42	-10,611.47
Payroll Liab	08/31/2022	E-pay	CA EDD	State Payroll Taxes PP #18 (8/14-8/27)	-1,324.91	-11,936.38
Payroll Liab	08/31/2022	ACH	CalPERS	CalPERS PEPRA (Employee)	-865.21	-12,801.59
Payroll Liab	08/31/2022	ACH	CalPERS	Employee 457 Contributions	-580.00	-13,381.59
Payroll Liab	08/31/2022	ACH	CalPERS	CalPERS 457 Employee Loan Repayment	-295.00	-13,676.59
Payroll Liab	08/31/2022	E-pay	EDD	State Payroll Taxes PP #18 (8/14-8/27)	-4.44	-13,681.03
Payroll Liab	08/31/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #18 (8/14-8/27)	-0.72	-13,681.75
Health & Dental	09/02/2022	ACH	CalPERS Health Insurance	Sept 2022 Health Insurance	-11,442.45	-25,124.20
Other Admin	09/02/2022	ACH	Request IT	Monthly licenses and security	-1,770.00	-26,894.20
Payroll Liab	09/02/2022	15663	CDTFA	Aug '22 Payroll Deduction	-1,537.01	-28,431.21
Various	09/02/2022	15661	Brelje & Race	Various Water Projects	-740.00	-29,171.21
Utilities	09/02/2022	ACH	PG&E	District Office	-260.16	-29,431.37
Utilities	09/02/2022	15662	Streamline	Website hosting and compliance	-200.00	-29,631.37
Vision	09/02/2022	15659	ACWA/Joint Powers Insuranc	October '22 Vision	-161.10	-29,792.47
Merch Fee	09/02/2022	ACH	Bankcard	Bluefin Merchant Fee	-86.04	-29,878.51
Other Admin	09/02/2022	15660	Becoming Independent	Secured Document Shredding	-40.00	-29,918.51
Garbage	09/06/2022	15666	Recology Sonoma Marin	Garbage & Recycled Service for Aug '22	-132.48	-30,050.99
Maint & Repair	09/06/2022	15667	Canyon Rock Co., Inc.	Ellen Lane Repair	-52.98	-30,103.97
Various	09/06/2022	15664	Ideal Hardware	August '22 Various charges	-18.43	-30,122.40
Web/Internet	09/07/2022	15668	Airespring	Internet Service (Sept charges)	-598.99	-30,721.39
Maint & Repair	09/07/2022	15669	Tyler Nutter	Tree removal @ District Office	-500.00	-31,221.39
Membership	09/08/2022	15671	Sonoma LAFCO	LAFCO apportionment charges -FY 22-23	-2,417.00	-33,638.39
Legal	09/08/2022	15670	Perry, Johnson, Anderson, Mil	Legal Services (FY '22-'23)	-750.00	-34,388.39
Merch Fee	09/09/2022	ACH	Umpqua Bank	Merchant Fee	-33.90	-34,422.29
Water	09/14/2022	15676	Sonoma County Water Agenc	Purchased Water (7/28/22-8/31/22)	-47,646.59	-82,068.88
Recycled	09/14/2022	15678	FWD Sewer Service Zone	Pd Recycled Water FY 21-22 Revenue	-46,146.08	-128,214.96
Payroll Liab	09/14/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #19 (8/28-9/10)	-6,234.82	-134,449.78
Payroll Liab	09/14/2022	ACH	Tony D Lopes	PP #19 (8/28-9/10)	-4,045.33	-138,495.11
CalPERS	09/14/2022	ACH	CalPERS	PP #19 (8/28-9/10) CalPERS Retire Contrib	-3,109.94	-141,605.05
Payroll Liab	09/14/2022	ACH	Cory M. Ipsen	PP #19 (8/28-9/10)	-2,947.99	-144,553.04
Payroll Liab	09/14/2022	ACH	John H Southard	PP #19 (8/28-9/10)	-2,667.27	-147,220.31
Payroll Liab	09/14/2022	ACH	Rodrick A Wheeler	PP #19 (8/28-9/10)	-2,563.42	-149,783.73
Payroll Liab	09/14/2022	ACH	Dawn M. Colen-Leith	PP #19 (8/28-9/10)	-2,237.71	-152,021.44
Payroll Liab	09/14/2022	ACH	Gwen M Taylor	PP #19 (8/28-9/10)	-1,537.00	-153,558.44
Payroll Liab	09/14/2022	E-pay	CA Employment Development	State Payroll Taxes PP #19 (8/28-9/10)	-1,461.47	-155,019.91
Sewer Direct	09/14/2022	15679	FWD Sewer Service Zone	FY 2022-2023 Annual Sewer Direct Charges	-1,115.96	-156,135.87
Mat & Supp	09/14/2022	15675	Pace Supply Corp.	Water Supplies	-1,083.92	-157,219.79
Payroll Liab	09/14/2022	ACH	CalPERS	CalPERS PEPRA (Employee)	-837.73	-158,057.52
Payroll Liab	09/14/2022	ACH	CalPERS	Employee 457 Contributions	-580.00	-158,637.52
Office Supply	09/14/2022	15674	Graybar Financial Services	Office phones lease	-396.36	-159,033.88

Forestville Water District Expense and Revenue Report

Water Operation Checking, Period Ending 09/30/22

Payroll Liab	09/14/2022	ACH	CalPERS	CalPERS 457 Employee Loan Repayment	-295.00	-159,328.88
Telephone	09/14/2022	15677	Verizon Wireless	Cell Service charges (8/5-9/4)	-291.29	-159,620.17
Lab	09/14/2022	15672	Brelje & Race Laboratories, In	Lab testing services for August '22	-190.00	-159,810.17
Payroll Liab	09/14/2022	ACH	Destiny Harp	PP #19 (8/28-9/10)	-27.37	-159,837.54
Payroll Liab	09/14/2022	E-pay	EDD	State Payroll Taxes PP #19 (8/28-9/10)	-1.11	-159,838.65
Payroll Liab	09/14/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #19 (8/28-9/10)	-0.18	-159,838.83
Various	09/15/2022	15680	Umpqua Bank	8/31/22 CC statement	-3,869.61	-163,708.44
Fuel	09/15/2022	ACH	Robinson Oil	Fuel	-547.20	-164,255.64
Bank Fee	09/20/2022	ACH	Umpqua Bank	analysis activity	-217.60	-164,473.24
Utilities	09/23/2022	ACH	PG&E	District Office	-275.42	-164,748.66
Payroll Liab	09/28/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #20 (9/11-9/24)	-6,158.44	-170,907.10
Payroll Liab	09/28/2022	ACH	Tony D Lopes	PP #20 (9/11-9/24)	-4,045.34	-174,952.44
CalPERS	09/28/2022	ACH	CalPERS	PP #20 (9/11-9/24) CalPERS Retire Contrib	-3,087.34	-178,039.78
Payroll Liab	09/28/2022	ACH	Rodrick A Wheeler	PP #20 (9/11-9/24)	-2,845.27	-180,885.05
Payroll Liab	09/28/2022	ACH	Cory M. Ipsen	PP #20 (9/11-9/24)	-2,598.31	-183,483.36
Payroll Liab	09/28/2022	ACH	John H Southard	PP #20 (9/11-9/24)	-2,498.35	-185,981.71
Payroll Liab	09/28/2022	ACH	Dawn M. Colen-Leith	PP #20 (9/11-9/24)	-2,473.07	-188,454.78
Other Admin	09/28/2022	ACH	Request IT	Monthly licenses and security	-1,770.00	-190,224.78
Payroll Liab	09/28/2022	ACH	Gwen M Taylor	PP #20 (9/11-9/24)	-1,537.00	-191,761.78
Payroll Liab	09/28/2022	E-pay	CA Employment Development	State Payroll Taxes PP #20 (9/11-9/24)	-1,443.83	-193,205.61
Payroll Liab	09/28/2022	ACH	CalPERS	CalPERS PEPRA (Employee)	-848.72	-194,054.33
Payroll Liab	09/28/2022	ACH	CalPERS	Employee 457 Contributions	-580.00	-194,634.33
Payroll Liab	09/28/2022	ACH	CalPERS	CalPERS 457 Employee Loan Repayment	-295.00	-194,929.33
Payroll Liab	09/28/2022	ACH	Destiny Harp	PP #20 (9/11-9/24)	-109.50	-195,038.83
Payroll Liab	09/28/2022	E-pay	EDD	State Payroll Taxes PP #20 (9/11-9/24)	-4.44	-195,043.27
Payroll Liab	09/28/2022	E-pay	Umpqua Bank	Fed Payroll Taxes PP #20 (9/11-9/24)	-0.72	-195,043.99
Fuel	09/30/2022	ACH	Robinson Oil	autopay	-465.38	-195,509.37
Total Checks and Payments					-195,509.37	-195,509.37
Deposits and Credits - 66 items						
	05/05/2022	15570	Engineering News-Record	VOIDED CHECK	0.00	0.00
	06/30/2022		Deposit	50% Training costs reimbursed-FY'21-22	6,028.94	6,028.94
	06/30/2022		FWD Sewer Service Zone	Reimbursement-FY 2021-22 shared costs	449,794.40	455,823.34
	07/27/2022		Water A/R		654.22	456,477.56
	07/28/2022		Water A/R		310.00	456,787.56
	08/03/2022		Water A/R		217.00	457,004.56
	08/09/2022		Water A/R		200.00	457,204.56
	08/17/2022		Water A/R		108.82	457,313.38
	08/19/2022		Water A/R		400.00	457,713.38
	08/31/2022		Water A/R		91.87	457,805.25
	09/02/2022		Water A/R		495.55	458,300.80
	09/06/2022		Water A/R		349.35	458,650.15
	09/06/2022		Water A/R		439.18	459,089.33
	09/06/2022		Water A/R		503.99	459,593.32
	09/08/2022		Water A/R		188.60	459,781.92
	09/08/2022		Water A/R		272.91	460,054.83
	09/08/2022		Water A/R		580.20	460,635.03
	09/08/2022		Water A/R		1,827.31	462,462.34

Forestville Water District Expense and Revenue Report

Water Operation Checking, Period Ending 09/30/22

09/08/2022	Water A/R		5,827.29	468,289.63
09/12/2022	Water A/R		81.22	468,370.85
09/13/2022	Water A/R		120.32	468,491.17
09/13/2022	Water A/R		296.59	468,787.76
09/13/2022	Water A/R		519.82	469,307.58
09/13/2022	Water A/R		561.72	469,869.30
09/13/2022	Water A/R		621.77	470,491.07
09/13/2022	Water A/R		1,653.14	472,144.21
09/13/2022	Water A/R		1,851.75	473,995.96
09/13/2022	Water A/R		40,835.68	514,831.64
09/14/2022	15673 FWD Sewer Service Zone	VOIDED CHECK	0.00	514,831.64
09/14/2022	Water A/R		193.01	515,024.65
09/14/2022	Water A/R		324.88	515,349.53
09/16/2022	Water A/R		641.55	515,991.08
09/16/2022	Water A/R		1,294.81	517,285.89
09/16/2022	Water A/R		6,192.55	523,478.44
09/16/2022	Water A/R		19,777.43	543,255.87
09/19/2022	Water A/R		316.48	543,572.35
09/19/2022	Water A/R		338.24	543,910.59
09/19/2022	Water A/R		892.75	544,803.34
09/19/2022	Water A/R		895.74	545,699.08
09/19/2022	Water A/R		6,724.06	552,423.14
09/20/2022	Water A/R		84.55	552,507.69
09/20/2022	Water A/R		12,910.54	565,418.23
09/20/2022	Water A/R		18,000.52	583,418.75
09/21/2022	Water A/R		81.22	583,499.97
09/21/2022	Water A/R		38,808.34	622,308.31
09/22/2022	Water A/R		211.33	622,519.64
09/22/2022	Water A/R		1,604.39	624,124.03
09/22/2022	Water A/R		8,839.48	632,963.51
09/23/2022	ACH PG&E	VOIDED CHECK	0.00	632,963.51
09/26/2022	Water A/R		776.99	633,740.50
09/26/2022	Water A/R		793.87	634,534.37
09/26/2022	Water A/R		1,383.07	635,917.44
09/26/2022	Water A/R		5,857.54	641,774.98
09/26/2022	Water A/R		7,618.37	649,393.35
09/28/2022	15687 Request IT	VOIDED CHECK	0.00	649,393.35
09/28/2022	Water A/R		93.72	649,487.07
09/28/2022	Water A/R		316.06	649,803.13
09/28/2022	Water A/R		316.38	650,119.51
09/28/2022	Water A/R		945.43	651,064.94
09/28/2022	Water A/R		1,262.34	652,327.28
09/30/2022	Water A/R		162.44	652,489.72
09/30/2022	Water A/R		528.05	653,017.77
09/30/2022	Water A/R		548.59	653,566.36
09/30/2022	Water A/R		2,869.49	656,435.85
09/30/2022	Water A/R		3,639.85	660,075.70

Forestville Water District Expense and Revenue Report

Water Operation Checking, Period Ending 09/30/22

09/30/2022	Water A/R	5,074.07	665,149.77
	Total Deposits and Credits	665,149.77	665,149.77
	Total Cleared Transactions	469,640.40	469,640.40
Cleared Balance		469,640.40	835,223.02
Uncleared Transactions			
Checks and Payments - 9 items			
11/27/2019	14931 Accu-Bore	-50.00	-50.00
09/06/2022	15665 Request IT Onsite tech work	-825.00	-875.00
09/28/2022	15684 D.W. Enterprises	-20,936.00	-21,811.00
09/28/2022	15686 Pace Supply Corp. water - supplies	-1,537.39	-23,348.39
09/28/2022	15685 Humana Insurance Co. Oct '22 Coverage	-1,531.54	-24,879.93
09/28/2022	15682 Brelje & Race	-800.00	-25,679.93
09/28/2022	15688 Wizix Technology Group, Inc. Contract charge - copies	-153.16	-25,833.09
09/28/2022	15683 Canyon Rock Co., Inc. Covey Rd Repair	-151.29	-25,984.38
09/28/2022	15681 Becoming Independent Secured Document Shredding	-80.00	-26,064.38
	Total Checks and Payments	-26,064.38	-26,064.38
Deposits and Credits - 8 items			
09/16/2022	S#2622 Water A/R	614.45	614.45
09/21/2022	S#2633 Water A/R	626.67	1,241.12
09/22/2022	S#2642 Water A/R	835.15	2,076.27
09/26/2022	S#2645 Water A/R	695.02	2,771.29
09/30/2022	S#2660 Water A/R	233.87	3,005.16
09/30/2022	S#2656 Water A/R	342.00	3,347.16
09/30/2022	S#2662 Water A/R	487.99	3,835.15
09/30/2022	S#2661 Water A/R	1,955.57	5,790.72
	Total Deposits and Credits	5,790.72	5,790.72
	Total Uncleared Transactions	-20,273.66	-20,273.66
Register Balance as of 09/30/2022		449,366.74	814,949.36
New Transactions			
Checks and Payments - 4 items			
10/03/2022	ACH CalPERS Health Insurance Oct 2022 Health Insurance	-11,442.45	-11,442.45
10/03/2022	15689 CDTFA	-1,024.68	-12,467.13
10/03/2022	15691 Streamline Website hosting and compliance	-200.00	-12,667.13
10/03/2022	15690 Ideal Hardware Sept '22 Various charges	-135.58	-12,802.71
	Total Checks and Payments	-12,802.71	-12,802.71
Deposits and Credits - 3 items			
10/01/2022	S#2663 Water A/R	348.66	348.66
10/05/2022	S#2674 Water A/R	571.95	920.61
10/05/2022	S#2675 Water A/R	584.65	1,505.26
	Total Deposits and Credits	1,505.26	1,505.26
	Total New Transactions	-11,297.45	-11,297.45
Ending Balance		438,069.29	803,651.91

FORESTVILLE WATER DISTRICT
"WATER" OPERATIONS
SCHEDULE OF CASH & INVESTMENTS
SEPTEMBER 2022

BROKERAGE ACCOUNT	DATE	Investments Total
STEWART PARTNERS	10/5/2022	\$575,464.94

SONOMA COUNTY TREASURY INVESTMENT POOL	DATE	TOTAL
	6/30/2022	\$753,251.57

COMBINED TOTAL OF INVESTMENTS **\$1,328,716.51**

UMPQUA BANK:		
OPERATIONS CHECKING	9/30/2022	<u>\$814,949.36</u>

GRAND TOTAL **\$2,143,665.87**

BOARD CLERK SIGNATURE: x _____

DIRECTOR INITIALS:

x _____
x _____
x _____

Forestville Water District
"Water" Profit & Loss Budget vs. Actual
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Water Sales				
RECYCLED WATER ACCOUNTS				
41800 · Recycled Water	11,491.29	33,132.64	-21,641.35	34.68%
Total RECYCLED WATER ACCOUNTS	11,491.29	33,132.64	-21,641.35	34.68%
41000R · Sales Allowance & Adjustment	-713.62			
41100 · Residential	200,037.17			
41700 · Other	1,486.18			
41700.1 · Outside Sales	6,700.84			
41000 · Water Sales - Other	0.00	1,177,565.08	-1,177,565.08	0.0%
Total 41000 · Water Sales	219,001.86	1,210,697.72	-991,695.86	18.09%
42000 · Water Service				
42100 · Fire Protection	424.00			
42302 · Meters	295.00			
Total 42000 · Water Service	719.00			
49000 · Non-Operating				
49100 · Re-Connect Fees-Late Pay Chrgs	3,610.00			
49200 · Interest	82.23	6,114.36	-6,032.13	1.35%
49300 · Taxes & Assessments	193,874.00	179,311.13	14,562.87	108.12%
49521 · Home Owners Property Tax Relief	834.00			
49650 · Connection Fees	4,419.00			
Total 49000 · Non-Operating	202,819.23	185,425.49	17,393.74	109.38%
Total Income	422,540.09	1,396,123.21	-973,583.12	30.27%
Cost of Goods Sold				
Purchased Water From SCWA				
51300 · Purchased Water	64,910.53	447,960.82	-383,050.29	14.49%
51310 · Aquaduct Fund	19,489.15			
51320 · Cotati Intertie	592.00	3,729.60	-3,137.60	15.87%
Total Purchased Water From SCWA	84,991.68	451,690.42	-366,698.74	18.82%
Total COGS	84,991.68	451,690.42	-366,698.74	18.82%
Gross Profit	337,548.41	944,432.79	-606,884.38	35.74%
Expense				
Employee Benefits				
56350 · Unemployment Insurance	17.76	2,400.00	-2,382.24	0.74%
56400 · Health & Dental Insurance	35,553.38	134,000.00	-98,446.62	26.53%
56450 · Vision Care Insurance	483.30	2,000.00	-1,516.70	24.17%
56500 · Social Security & Medicare	12,297.96	44,000.00	-31,702.04	27.95%
56501 · CalPERS for Classic	75,323.88	46,500.00	28,823.88	161.99%
56505 · CalPERS for PEPRA employees	5,894.72	50,500.00	-44,605.28	11.67%
Total Employee Benefits	129,571.00	279,400.00	-149,829.00	46.38%
Operations & Maintenance				
54120 · Labor (RRU)	0.00	0.00	0.00	0.0%
54210 · Materials & Supplies	2,893.91	13,000.00	-10,106.09	22.26%
54220 · Machine Hire	0.00	20,000.00	-20,000.00	0.0%
54230 · Maintenance & Repair	21,749.61	25,000.00	-3,250.39	87.0%
54235 · Garbage+Recycled Waste Service	264.96	1,900.00	-1,635.04	13.95%
56210 · Office Supplies	1,627.79	18,000.00	-16,372.21	9.04%
56211 · Bank Service Charges	747.51	3,100.00	-2,352.49	24.11%

Forestville Water District
"Water" Profit & Loss Budget vs. Actual
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
56212 · Uniforms	0.00	2,000.00	-2,000.00	0.0%
56213 · Merchant Fees	830.02	4,000.00	-3,169.98	20.75%
56214 · Web/Internet Expenses (shared)	7,703.95			
56220 · PG&E	825.07	3,000.00	-2,174.93	27.5%
56221 · Sewer Direct Charges - Annual	1,115.96	1,500.00	-384.04	74.4%
56231 · Telephone	1,823.45	7,000.00	-5,176.55	26.05%
56232 · Translation Services	0.00	2,000.00	-2,000.00	0.0%
56233 · CUSI software annual fee	0.00	9,000.00	-9,000.00	0.0%
56236 · Vehicle Fuel Expense (shared)	3,041.17	6,000.00	-2,958.83	50.69%
56239 · Training	2,589.74	5,000.00	-2,410.26	51.8%
56240 · Other Administrative Expenses	1,090.05	7,000.00	-5,909.95	15.57%
56241 · Other Admin Services (shared)	533.38	7,000.00	-6,466.62	7.62%
56242 · Membership Dues (include LAFCO)	2,449.52	18,000.00	-15,550.48	13.61%
56243 · Election	0.00	4,000.00	-4,000.00	0.0%
56245 · Permit Fees	0.00	3,000.00	-3,000.00	0.0%
56246 · Consulting-Office Tech/Support	825.00	10,000.00	-9,175.00	8.25%
56300 · Comp & Liability Insurance				
56301 · Liability & Property	8,366.13	25,000.00	-16,633.87	33.47%
56302 · Workers Comp	0.00	12,000.00	-12,000.00	0.0%
Total 56300 · Comp & Liability Insurance	8,366.13	37,000.00	-28,633.87	22.61%
56702 · Lab Testing- Water Analysis	494.00	2,600.00	-2,106.00	19.0%
56800 · Audit	0.00	5,800.00	-5,800.00	0.0%
56801 · Attorney-specific water issues	0.00	4,000.00	-4,000.00	0.0%
56802 · Attorney-Retainer	2,165.00	10,000.00	-7,835.00	21.65%
56804 · Truck Expense	105.30	10,000.00	-9,894.70	1.05%
56806 · Engineer-specific water issues	540.00	15,000.00	-14,460.00	3.6%
56807 · Engineer	1,000.00	6,000.00	-5,000.00	16.67%
56810 · Recycled Water Chrgs to FWD SSZ	0.00	35,000.00	-35,000.00	0.0%
Total Operations & Maintenance	62,781.52	294,900.00	-232,118.48	21.29%
Salaries & Wages				
54100 · Management (Salaries)				
54100.9 · General Manager Salary	38,000.94	140,759.61	-102,758.67	27.0%
Total 54100 · Management (Salaries)	38,000.94	140,759.61	-102,758.67	27.0%
54104 · Administration PTO				
54104.1 · Vacation	3,581.48			
54104.2 · Sick Pay	182.70			
Total 54104 · Administration PTO	3,764.18			
54105 · Operations PTO				
54105.1 · Vacation - LPO	7,074.28			
54105.4 · Vacation - Operator	4,799.74			
54105.5 · Sick Pay - Operator	1,537.28			
54105.6 · Comp Time - Operator	1,891.58			
Total 54105 · Operations PTO	15,302.88			
54106 · Lead Plant Operator Salary				
54106.1 · Lead Plant Op Overtime Pay	2,926.17	9,000.00	-6,073.83	32.51%
54106.2 · Lead Plant Op Standby Pay	2,518.94	6,000.00	-3,481.06	41.98%
54106.3 · Holiday Pay Grade III	1,000.40			
54106.4 · LPO- Bi Wk hourly	19,769.92	103,063.95	-83,294.03	19.18%
54106 · Lead Plant Operator Salary - Other	0.00	0.00	0.00	0.0%

Forestville Water District
"Water" Profit & Loss Budget vs. Actual
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
Total 54106 · Lead Plant Operator Salary	26,215.43	118,063.95	-91,848.52	22.2%
54107 · Water/Sewer Grade 2 Op Salary				
54107.1 · Water/Sewer Grade 2 Op Overtime	0.00	8,000.00	-8,000.00	0.0%
54107.2 · Water/Sewer Grade 2 Op Standby	2,614.50	6,000.00	-3,385.50	43.58%
54107.3 · Holiday Pay-Grade II Operator	827.40			
54107.4 · Grade II Operator- Bi Wk Hourly	18,893.29	85,629.14	-66,735.85	22.06%
54107 · Water/Sewer Grade 2 Op Salary - Other	0.00	0.00	0.00	0.0%
Total 54107 · Water/Sewer Grade 2 Op Salary	22,335.19	99,629.14	-77,293.95	22.42%
54109 · Water/Sewer Grade 2 Op Salary 2				
54109.1 · Water/Sewer Grade 2 Op OT 2	0.00	8,000.00	-8,000.00	0.0%
54109.2 · Water/Sewer Grade 2 Standby 2	2,375.60	6,000.00	-3,624.40	39.59%
54109.4 · Comp Time Paid Out (#2)	207.80			
54109 · Water/Sewer Grade 2 Op Salary 2 - Other	17,967.72	85,220.05	-67,252.33	21.08%
Total 54109 · Water/Sewer Grade 2 Op Salary 2	20,551.12	99,220.05	-78,668.93	20.71%
54110 · Office Admin/Board Clerk Salary				
54110.5 · Temp. Office Assistant-Bi-Wk Ho	480.00			
54110.6 · Cust Serv/Admin Asst	506.52			
54110.7 · Holiday Pay-Cust Serv/Admin	609.00			
54111 · Office Admin Salary	13,601.73	62,743.44	-49,141.71	21.68%
54110 · Office Admin/Board Clerk Salary - Other	18,498.15	64,858.80	-46,360.65	28.52%
Total 54110 · Office Admin/Board Clerk Salary	33,695.40	127,602.24	-93,906.84	26.41%
54999 · Merit Salary Increase	0.00	5,214.15	-5,214.15	0.0%
Total Salaries & Wages	159,865.14	590,489.14	-430,624.00	27.07%
54115 · Comp Time Cashed In	2,077.79			
54116 · - Vacation Paid-Out	692.60			
54118 · Employee Reimbursement	66.88			
Total Expense	355,054.93	1,164,789.14	-809,734.21	30.48%
Net Ordinary Income	-17,506.52	-220,356.35	202,849.83	7.95%
Other Income/Expense				
Other Income				
56805 · Reimbursement from Sewer	0.00	421,100.67	-421,100.67	0.0%
Total Other Income	0.00	421,100.67	-421,100.67	0.0%
Net Other Income	0.00	421,100.67	-421,100.67	0.0%
Net Income	-17,506.52	200,744.32	-218,250.84	-8.72%

Forestville Water District
Balance Sheet
As of September 30, 2022

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
13102 · Umpqua Bank Operation Checking	814,949.36
13400 · Imprest Cash	75.00
Total Checking/Savings	815,024.36
Accounts Receivable	
13710 · A/R - Utility Services	15,700.54
13800 · Allowance for Uncollectibles	-2,071.29
13900 · Property Taxes	161,538.45
Total Accounts Receivable	175,167.70
Other Current Assets	
13200.4 · So Co Investment Interest	326,721.56
13705 · So Co Investment Pool	417,741.50
13715 · Chase Bank Investments	669,965.00
14300 · Inventory of Materials-Supplies	8,243.10
14400 · Prepaid Insurance	5,103.75
Total Other Current Assets	1,427,774.91
Total Current Assets	2,417,966.97
Fixed Assets	
11120 · Utility Plant Land	46,880.00
11164 · 7590 Mirabel Rd Water Project	28,093.52
11165 · Fiber Optic Project - Office	9,525.68
11166 · Kyocera Copier - New 2022	8,674.58
11169 · Hydrant Repair - El Molino	10,662.95
11170 · Utility Plant in Service	1,945,064.58
11171 · A/D - Utility Plant in Service	-1,525,640.26
11172 · Hydrant Replacement Project	20,132.87
11173 · Anderson Water Main Building	59,391.38
11174 · GIS Mapping Platform-Water	8,425.00
11176 · CUSI Billing System	26,984.00
11177 · Hydraulic Modeling/50-90 Valve	7,359.87
11178 · PRV Repair/Replacement	294,896.27
11179 · Wohler Bridge Pipe Abandonment	63,915.00
11180.1 · Office Equipment	43,068.49
11180.2 · Tools & Equipment	43,445.62
11180.3 · Transportation Equipment	86,195.40
11180.4 · Utility Plant Building	107,219.75
11181 · A/D - Office Equipment	-41,335.22
11182 · A/D - Tools & Equipment	-41,462.53
11183 · A/D - Transportation Equipment	-67,028.94
11184 · A/D - Utility Plant Building	-40,381.00
Total Fixed Assets	1,094,087.01
TOTAL ASSETS	3,512,053.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
22200 · Accounts Payable	-6,207.89
Total Accounts Payable	-6,207.89
Other Current Liabilities	
22600 · Customer Deposits	250.00

	<u>Sep 30, 22</u>
22900 · Payroll Liabilities	
22901 · Social Security	-22.00
22902 · Medicare	-5.18
22903 · FIT	-44.00
22904 · SIT	31.73
22905 · State Unemployment	-7.37
22906 · Employment Training Tax	-0.21
22908 · Disability Insurance - Employee	3.82
22900 · Payroll Liabilities - Other	2,366.10
	<hr/>
Total 22900 · Payroll Liabilities	2,322.89
22910 · Accrued Vacation	23,527.00
22912 · Employee Benefits Payable	-75.54
23500 · Due to "Sewer"-shared cost back	32,874.65
	<hr/>
Total Other Current Liabilities	58,899.00
	<hr/>
Total Current Liabilities	52,691.11
Long Term Liabilities	
26000 · GASB 68 Pension Liability	
26001 · Deferred Inflows - GASB 68	7,080.00
26002 · Deferred Outflows - GASB 68	-250,184.00
26000 · GASB 68 Pension Liability - Other	607,745.00
	<hr/>
Total 26000 · GASB 68 Pension Liability	364,641.00
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Total Long Term Liabilities	364,641.00
	<hr/>
Total Liabilities	417,332.11
Equity	
11100 · Retained Earnings	1,883,142.44
30000 · Opening Bal Equity	-212,551.99
30100 · Contributed Capital	180,451.53
31000.1 · R/E - Unreserved	191,750.41
31000.2 · Capital Outlay	503,194.00
31000.3 · For Repair/Replace for Exist	566,242.00
Net Income	-17,506.52
	<hr/>
Total Equity	3,094,721.87
	<hr/>
TOTAL LIABILITIES & EQUITY	3,512,053.98
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Sewer Service Zone
Expense and Revenue Report
Sewer Checking Accounts, Period Ending 09/30/22

Sewer "Operations" Checking

Type	Date	Num	Name	Memo	Amount	Balance
Beginning Balance						1,245,499.76
Cleared Transactions						
Checks and Payments - 14 items						
Various	09/02/2022	5715	Brelje & Race	Various Sewer projects	-26,331.00	-26,331.00
Coll Syst Maint	09/02/2022	5716	SCWA	Collection system PM (4/1/22-6/30/22)	-3,316.73	-29,647.73
Chemicals	09/02/2022	5717	Superior Pool Products	Sewer Chemicals	-1,893.30	-31,541.03
Grant	09/02/2022	5718	Brelje & Race	Funding Agrmt I/I Improv	-652.50	-32,193.53
Various	09/06/2022	5720	Ideal Hardware, Inc.	Charges for August '22	-16.58	-32,210.11
Mat & Supp	09/06/2022	5719	Alhambra Drinking Water	Rental + water	-9.99	-32,220.10
Reimburse	09/07/2022	ACH	Forestville Water District	50% Training costs reimburse to Water	-6,028.94	-38,249.04
Membership	09/08/2022	5722	Sonoma LAFCO	2022-23 LAFCO apportionment charges	-2,037.00	-40,286.04
Legal	09/08/2022	5721	Perry Law	Legal Services FY '22-'23	-400.00	-40,686.04
Reimburse	09/14/2022	5724	Forestville Water District	Reimbursed 2021-22 Shared Costs	-449,794.40	-490,480.44
Chemicals	09/14/2022	5726	Univar USA Inc.	chemicals (SOD Hypo 12.5%)	-2,776.14	-493,256.58
Lab	09/14/2022	5723	B&R Lab	Lab testing services for August 2022	-2,296.00	-495,552.58
Various	09/14/2022	5725	Umpqua Bank	CC Statement ending date 8/31/22	-392.58	-495,945.16
Utilities	09/20/2022	ACH	Forestville Water District	Jul/Aug '22 Water Service	-503.60	-496,448.76
Total Checks and Payments					-496,448.76	-496,448.76
Deposits and Credits - 8 items						
	06/30/2022		Deposit	FY 2021-22 Recycled Water Revenue	46,146.08	46,146.08
	09/02/2022		Payment	Review Fee - PSL Inspection	75.00	46,221.08
	09/08/2022		State of CA	Grant reimburs - 2018 Sewer Project	9,311.00	55,532.08
	09/08/2022		State of CA	Grant reimburs - 2018 Sewer Project	51,287.00	106,819.08
	09/08/2022		State of CA	Grant reimburs - 2018 Sewer Project	93,612.00	200,431.08
	09/16/2022		County of Sonoma	Property taxes-FY 2021-21 & Prior	6,062.84	206,493.92
	09/20/2022		County of Sonoma	Property taxes-FY 2021-21 & Prior	1,115.96	207,609.88
	09/21/2022		County of Sonoma	Property taxes-FY 2021-21 & Prior	28,410.08	236,019.96
Total Deposits and Credits					236,019.96	236,019.96
Total Cleared Transactions					-260,428.80	-260,428.80
Cleared Balance					-260,428.80	985,070.96
Uncleared Transactions						
Checks and Payments - 3 items						
	09/29/2022	5728	Brelje & Race		-22,445.00	-22,445.00
	09/29/2022	5729	Pace Supply	Parts for Recycled Water Truck Fill Station	-321.50	-22,766.50
	09/29/2022	5727	AT&T		-105.63	-22,872.13
Total Checks and Payments					-22,872.13	-22,872.13
Deposits and Credits - 1 item						
	09/20/2022	Cash	Olson, Dean		75.00	75.00
Total Deposits and Credits					75.00	75.00
Total Uncleared Transactions					-22,797.13	-22,797.13
					-283,225.93	962,273.83
New Transactions						
Checks and Payments - 2 items						
	10/03/2022	5730	Alhambra Drinking Water	Rental	-9.99	-9.99
	10/03/2022	5731	Ideal Hardware, Inc.	Charges for Aug '22	-4.86	-14.85
Total Checks and Payments					-14.85	-14.85
Total New Transactions					-14.85	-14.85
Ending Balance					-283,240.78	962,258.98

Sewer Service Zone
Expense and Revenue Report
 Sewer Checking Accounts, Period Ending 09/30/22

Sewer "Connection" Checking

Type	Date	Num	Name	Memo	Amount	Balance
Beginning Balance						199,736.13
			Cleared Balance			199,736.13
Register Balance as of 09/30/2022						199,736.13
Ending Balance						199,736.13

FORESTVILLE WATER DISTRICT
"SEWER SERVICE ZONE"
SCHEDULE OF CASH & INVESTMENTS
SEPTEMBER 2022

BROKERAGE ACCOUNT	DATE	Investments Total
STEWART PARTNERS	10/5/2022	\$128,904.39

SONOMA COUNTY TREASURY INVESTMENT POOL	DATE	TOTAL
	6/30/2022	\$247,705.13

COMBINED TOTAL OF INVESTMENTS **\$376,609.52**

UMPQUA BANK:

OPERATIONS CHECKING	9/30/2022	\$962,273.83
CONNECTION FEE CHECKING	9/30/2022	\$199,736.13 (RESTRICTED)

GRAND TOTAL **\$1,538,619.48**

BOARD CLERK SIGNATURE: x _____

DIRECTOR INITIALS:

x _____
x _____
x _____

Sewer Service Zone
Profit & Loss Budget vs. Actual
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · SEWER INCOME				
41200 · Fstvl Dir Chrgs-frm Tax Roll CY	577,583.98	660,701.72	-83,117.74	87.42%
41250 · MH Dir Chrgs-from Tax Roll CY	338,945.38	348,289.22	-9,343.84	97.32%
41300 · El Molino HS Dir Chrgs-CY	47,281.02	52,626.88	-5,345.86	89.84%
41350 · Fvl Elem School-Dir Chrgs CY	28,410.08	31,245.18	-2,835.10	90.93%
41400 · SoCo Pub Wks-Dir Chrgs CY	1,861.88	2,261.20	-399.32	82.34%
41450 · Steelhead Beach Direct Charges	18,544.60	18,211.20	333.40	101.83%
41452 · Fstvl Fire Protect-CY Dir Chgs	6,062.84	5,380.10	682.74	112.69%
41453 · FWD Direct Charges/Office Bldg	1,115.96	1,065.92	50.04	104.7%
41460 · Miscellaneous Income	154,510.00			
41465 · Recycled Water-Irrigation	0.00	19,270.03	-19,270.03	0.0%
41470 · Recycled Water-Ag Users	0.00	13,862.61	-13,862.61	0.0%
Total 41000 · SEWER INCOME	1,174,315.74	1,152,914.06	21,401.68	101.86%
41461 · Grant Income	2,458.91			
Total Income	1,176,774.65	1,152,914.06	23,860.59	102.07%
Gross Profit	1,176,774.65	1,152,914.06	23,860.59	102.07%
Expense				
Loans				
59100 · Interest paid on loans				
59014 · USDA Loan 92-14-Interest Expens	35,290.00	73,000.00	-37,710.00	48.34%
59016 · USDA Loan 92-16-Interest Expens	13,815.00	29,000.00	-15,185.00	47.64%
59017 · USDA Loan 92-17-Interest Expens	3,405.75	7,000.00	-3,594.25	48.65%
Total 59100 · Interest paid on loans	52,510.75	109,000.00	-56,489.25	48.18%
59101 · Principal for Budgeting Purpose				
59114 · USDA Loan 92-14-Principal	38,300.00	38,300.00	0.00	100.0%
59116 · USDA Loan 92-16-Principal	15,300.00	15,300.00	0.00	100.0%
59117 · USDA Loan 92-17- Principal	4,100.00	4,100.00	0.00	100.0%
Total 59101 · Principal for Budgeting Purpose	57,700.00	57,700.00	0.00	100.0%
Total Loans	110,210.75	166,700.00	-56,489.25	66.11%
Operations & Maintenance				
54210 · Materials & Supplies	116.52	10,000.00	-9,883.48	1.17%
54220 · Machine Hire	3,360.00	10,000.00	-6,640.00	33.6%
54230 · Maint/Repair System	2,266.36	30,000.00	-27,733.64	7.56%
54235 · Garbage+Recycled Waste Services	33.00	551.00	-518.00	5.99%
54240 · Collection Systems Maintenance	0.00	10,000.00	-10,000.00	0.0%
56210 · Office supplies, postage, etc.	86.85			
56211 · Office Supplies (shared)	0.00	5,220.00	-5,220.00	0.0%
56212 · Uniforms	0.00	580.00	-580.00	0.0%
56213 · Bank Service Charges (shared)	0.00	899.00	-899.00	0.0%
56220 · PG&E Plant Usage	11,663.97	110,000.00	-98,336.03	10.6%
56221 · P.G. & E. - (shared)	0.00	870.00	-870.00	0.0%
56225 · Utilities-Forestville Water	503.60	3,000.00	-2,496.40	16.79%
56230 · Telephone- plant useage	1,090.40	8,000.00	-6,909.60	13.63%
56231 · Telephone- (shared)	0.00	2,030.00	-2,030.00	0.0%
56232 · Translation Services	0.00	2,000.00	-2,000.00	0.0%
56235 · Memberships & LAFCO charges	2,037.00	2,100.00	-63.00	97.0%
56236 · Vehicle Fuel Expense (shared)	0.00	1,740.00	-1,740.00	0.0%
56239 · Training	0.00	2,000.00	-2,000.00	0.0%
56240 · Other Admin costs (sewer only)	275.54	2,030.00	-1,754.46	13.57%

Sewer Service Zone
Profit & Loss Budget vs. Actual
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
56241 · Other Admin Services (shared)	75.80	2,030.00	-1,954.20	3.73%
56245 · Permit Fees	0.00	9,500.00	-9,500.00	0.0%
56246 · Consulting-Sewer Tech/Support	0.00	2,900.00	-2,900.00	0.0%
56301 · Insurance- Liabil/Prop (shared)	0.00	7,250.00	-7,250.00	0.0%
56302 · Insurance-Workers' Comp(shared)	0.00	3,480.00	-3,480.00	0.0%
56701 · Chemicals	8,100.96	50,000.00	-41,899.04	16.2%
56702 · Lab/sample testing-Wastewater	4,806.97	25,000.00	-20,193.03	19.23%
56800 · Audit	0.00	5,000.00	-5,000.00	0.0%
56801 · Attorney Services	1,300.00	3,000.00	-1,700.00	43.33%
56802 · Attorney Retainer- (shared)	0.00	2,900.00	-2,900.00	0.0%
56804 · Truck Expense - (shared)	0.00	2,900.00	-2,900.00	0.0%
56805 · Reimburse "Water"- shared costs	0.00	421,100.67	-421,100.67	0.0%
56806 · Engineering Services-Sewer only	2,692.50	20,000.00	-17,307.50	13.46%
56807 · Engineering Retainer- (shared)	0.00	1,740.00	-1,740.00	0.0%
Total Operations & Maintenance	38,409.47	757,820.67	-719,411.20	5.07%
PAYROLL and BENEFITS				
Employee Benefits				
56350 · Unemployment - (shared)	0.00	696.00	-696.00	0.0%
56400 · Health/Dental - (shared)	0.00	38,860.00	-38,860.00	0.0%
56450 · Vision Care Insurance-(shared)	0.00	580.00	-580.00	0.0%
56500 · Social Security - (shared)	0.00	12,760.00	-12,760.00	0.0%
56504 · General Manager @ 50% Sewer	0.00	15,286.00	-15,286.00	0.0%
56505 · CalPERS for PEPRA employees	0.00	12,327.00	-12,327.00	0.0%
56506 · Lead Plant Op @ 100% Sewer	0.00	22,387.00	-22,387.00	0.0%
Total Employee Benefits	0.00	102,896.00	-102,896.00	0.0%
Salaries & Wages				
54100 · General Manager Salary (shared)	0.00	70,379.81	-70,379.81	0.0%
54106 · Lead Plant Operator Salary				
54106.1 · Lead Plant Operator Overtime	0.00	9,000.00	-9,000.00	0.0%
54106.2 · Lead Plant Operator Standby	0.00	6,000.00	-6,000.00	0.0%
54106 · Lead Plant Operator Salary - Other	0.00	103,063.95	-103,063.95	0.0%
Total 54106 · Lead Plant Operator Salary	0.00	118,063.95	-118,063.95	0.0%
54107 · Water/Sewer Grade 2 Op Salary				
54107.1 · Water/Sewer Grade 2 Overtime	0.00	2,320.00	-2,320.00	0.0%
54107.2 · Water/Sewer Grade 2 Op Standby	0.00	1,740.00	-1,740.00	0.0%
54107 · Water/Sewer Grade 2 Op Salary - Other	0.00	24,832.45	-24,832.45	0.0%
Total 54107 · Water/Sewer Grade 2 Op Salary	0.00	28,892.45	-28,892.45	0.0%
54109 · Water/Sewer Grade 2 Op 2 Salary				
54109.1 · Water/Sewer Grade 2 Op 2 OT	0.00	2,320.00	-2,320.00	0.0%
54109.2 · Water/Sewer Grde 2 Op 2 Standby	0.00	1,740.00	-1,740.00	0.0%
54109 · Water/Sewer Grade 2 Op 2 Salary - Other	0.00	24,713.81	-24,713.81	0.0%
Total 54109 · Water/Sewer Grade 2 Op 2 Salary	0.00	28,773.81	-28,773.81	0.0%
54110 · Board Clerk Salary - (shared)	0.00	18,809.05	-18,809.05	0.0%
54111 · Office Admin Salary	0.00	18,195.60	-18,195.60	0.0%
Total Salaries & Wages	0.00	283,114.67	-283,114.67	0.0%
Total PAYROLL and BENEFITS	0.00	386,010.67	-386,010.67	0.0%
Total Expense	148,620.22	1,310,531.34	-1,161,911.12	11.34%
Net Ordinary Income	1,028,154.43	-157,617.28	1,185,771.71	-652.31%
Other Income/Expense				
Other Income				

Sewer Service Zone
Profit & Loss Budget vs. Actual
 July through September 2022

49200 - Interest Income
 Total Other Income
 Net Other Income
 Net Income

Jul - Sep 22	Budget	\$ Over Budget	% of Budget
57.08	2,000.00	-1,942.92	2.85%
57.08	2,000.00	-1,942.92	2.85%
57.08	2,000.00	-1,942.92	2.85%
1,028,211.51	-155,617.28	1,183,828.79	-660.73%

Sewer Service Zone
Balance Sheet
As of September 30, 2022

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
13101 · Umpqua Sewer Operation Checking	962,273.83
13301 · Umpqua Connection Fee Account	199,736.13
Total Checking/Savings	1,162,009.96
Accounts Receivable	
13710 · Accounts Receivable	956,645.27
Total Accounts Receivable	956,645.27
Other Current Assets	
13200 · SoCo Investment Interest	48,240.22
13705 · SoCo Investment Pool	150,000.00
13721 · Chase Bank Investments	144,510.00
16000 · Connection Fee Receivable	-7,074.00
16001 · Allowance- Conn.Fee Receivable	7,074.00
Total Other Current Assets	342,750.22
Total Current Assets	2,461,405.45
Fixed Assets	
11120 · Land	5,900.00
11170 · System Improvements	162,921.42
11171 · FWD Recycled Water Fill Station	31,954.93
11172 · Lift Station VFD Upgrade	5,400.20
11180 · Office Equipment-Capital Outlay	2,135.51
11181 · Plant Equipment	
11183.1 · Hypochlorite Project	23,350.12
11181 · Plant Equipment - Other	2,456.34
Total 11181 · Plant Equipment	25,806.46
11182 · Buildings & Improvements	8,930,068.12
11184 · A/D - Office Equipment	-289,587.00
11185 · A/D- Buildings & Improvements	-5,159,885.60
11186 · RCAC Grant	276,907.97
11187 · ProDSS Handheld Analyzer	7,689.75
11188 · SCADA System	447,789.60
11189 · Groundwater Monitoring WW Plan	46,668.52
11190 · Sewer Force Main - Covey Rd	10,737.40
Total Fixed Assets	4,504,507.28
Other Assets	
13720 · Multiple Unit Note Receivables	
13720.2 · Note Receivable - Coffey	9,805.48
Total 13720 · Multiple Unit Note Receivables	9,805.48
Total Other Assets	9,805.48
TOTAL ASSETS	6,975,718.21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
22200 · Accounts Payable	-6,630.53
Total Accounts Payable	-6,630.53

Sep 30, 22

Other Current Liabilities	
22000 · Due to "Water" for shared costs	3,707.94
23000 · Interest Payable	44,956.02
24000 · Due to other governments	51,900.00
	<hr/>
Total Other Current Liabilities	100,563.96
	<hr/>
Total Current Liabilities	93,933.43
	<hr/>
Long Term Liabilities	
25014 · USDA Loan #92-01	1,336,800.00
25016 · USDA Loan #92-03	522,800.00
25017 · USDA Loan #92-04	135,200.00
	<hr/>
Total Long Term Liabilities	1,994,800.00
	<hr/>
Total Liabilities	2,088,733.43
	<hr/>
Equity	
30000 · Opening Bal Equity	3,842,914.15
30100 · Contributed Capital	260,129.97
39000 · Retained Earnings	-301,970.85
Net Income	1,085,911.51
	<hr/>
Total Equity	4,886,984.78
	<hr/>
TOTAL LIABILITIES & EQUITY	6,975,718.21
	<hr/> <hr/>



**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, September 13, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:33 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Aldridge, Griffith, McDermott, Monroe, and Stuart.

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, FWD Engineer – Dave Coleman, Board Clerk - Dawn Leith, Jacque Braziel, Mitch Genser, and Suzanne Ash (ASR-A) and Noelle Johnson (ASR-B)

III. APPROVAL OF AGENDA

- **MOTION** made by Director Griffith, seconded by Director Monroe, and passed 5-0-0 to approve

IV. STATEMENT OF ABSTENTION: None

V. PUBLIC COMMENT: (Public testimony is limited to three minutes)

VI. CONSENT ITEMS:

- **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 5-0-0 to approve Financial Reports for August 2022.
- **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 5-0-0 to approve Minutes for August 13, 2022, Regular Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. PROPOSED SKATE PARK LOCATION

- **MOTION** made by Director Stuart, seconded by Director Aldridge, and passed 5-0-0 to table until October meeting.

B. WATER CONSERVATION

- **MOTION** made by Director McDermott, seconded by Director Griffith, and passed 5-0-0 to table to October meeting.
- GM Lopes provided an update of the recent water conservation statistics for the District along with reviewed drought articles and alerts with the Board. Website shared:
https://www.savingwaterpartnership.org/programs_list/sonoma-county-rainwater-harvesting/

C. WATER METER REPLACEMENT

- GM Lopes gave an overview of the water loss and benefits of the District moving forward with updating the meters and meter read software. No action was taken by the Board.

D. CONTINUANCE OF TELECONFERENCING/RESOLUTION 413(k)

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 5-0-0 to approve Resolution 413(k) as presented.

E. FISCAL YEAR 2021-2022 SHARED COSTS

- **MOTION** made by Director Aldridge, seconded by Director Monroe, and passed 5-0-0 to approve Sewer Operations reimbursing Water Operations in the amount of \$449,794.40 for Fiscal Year 2021-2022 shared costs.

F. RECYCLE WATER REVENUES

- **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 5-0-0 to approve Water Operations to pay \$46,146.08, to the Sewer Operations for Fiscal Year 2021-2022's Recycled Water Revenues

- G. RECYCLE WATER TRUCK FILL STATION
 - GM Provided an update on the status for Drinking Water Department's approval for the truck fill station. No action was taken by the Board.
- H. ADOPTION OF FY 2022-2023 FINAL BUDGETS
 - **MOTION** made by Director Stuart, seconded by Director Aldridge, and passed 5-0-0 to approve the final adoption of the Water and Sewer Operations' budgets for the Fiscal Year 2022-2023 as presented including updates.
- I. 2018 SEWER IMPROVEMENT PROJECT
 - GM Lopes confirmed receipt of three grant disbursement checks for the project. FWD Engineer brief the Board on the status for the Conor Court/Packinghouse and Forestville Elementary School's sewer lines. No action was taken by the Board.
- J. TIME SCHEDULE ORDER AND GRANT APPLICATION FOR SEWER TREATMENT PLANT
 - No new updates on the TSO project or grant application. GM Lopes advised permit expiring within one year and actions that need to be completed for the renewal process. No action was taken by the Board.
- K. PRV REPLACEMENT OPTIONS
 - Board instructed GM Lopes to follow up with Piazza in writing to express need to finish the job or cancel the contract.
- L. SEWER FORCE MAIN PROJECT
 - **MOTION** made by Director Stuart, seconded by Director Aldridge, and passed 5-0-0 to approve GM Lopes to make an emergency purchase of an additional pump.
- M. INTERIM WASTEWATER SERVICE AGREEMENT
 - GM Lopes briefed the Board on the service agreement negotiation meeting with Sonoma Water. No action was taken by the Board.
- N. NEW WATER RATE STRUCTURE
 - No new updates to report. No action was taken by the Board.
- O. NOVEMBER 2022 CONSOLIDATED ELECTION
 - **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 5-0-0 to approve creating a subcommittee (Director Monroe and Aldridge) to solicit applicants for consideration as recommended candidates for the board vacancy.
 - The Board instructed Board Clerk to post Notice of Vacancy with deadline of 9/28/22.
- P. DIRECTOR'S TRAINING
 - The Board Clerk reviewed upcoming mandatory training and other training opportunities. No action was taken by the Board.
- Q. DISTRICT GOAL UPDATES
 - The Board Clerk briefed the Board the status on current projects. No action was taken by the Board.
- R. EXTERNAL DISTRICT AUDIT
 - **MOTION** made by Director Aldridge, seconded by Director Stuart, and passed 5-0-0 to table to the October meeting.
- S. ESTABLISHING BYLAWS
 - **MOTION** made by Director McDermott, seconded by Director Stuart, and passed 5-0-0 to approve McDermott to be on the subcommittee.
- T. BOARD PACKET DEADLINES
 - Board packet submission deadline established - 8 days prior to board meeting.
- U. CORRESPONDENCE
 - No requests or instructions were given for the ten (10) pieces of correspondence provided in the board packet.

V. CLOSED SESSION (Gov't. Code #54957.6) EMPLOYEE SALARIES AND BENEFITS

- **Adjourned** to Closed Session at 8:45 p.m.: Directors Aldridge, Griffith, McDermott, Monroe, and Stuart, GM Lopes, FWD Engineer-Coleman and FWD Counsel-Hirsch.
- **Reconvened** to Open Session at 9:00 p.m., and the Board announced the following:
- **Statement:** The Board will have a Special Meeting on Monday, September 19, 2022 @ 5:30 p.m. via Zoom.

W. CLOSED SESSION (Gov't. Code #54957) GM PERFORMANCE EVALUATION

- **Adjourned** to Closed Session at 9:00 p.m.: Directors Aldridge, Griffith, McDermott, Monroe, and Stuart, FWD Engineer-Coleman and FWD Counsel-Hirsch.
- **Reconvened** to Open Session at 9:28 p.m., and the Board announced the following:
- **Statement:** Table until the Special Meeting on Monday, September 19, 2022.

IX. DISTRICT ENGINEER MONTHLY REPORT

- FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.

X. GENERAL MANAGER MONTHLY REPORT

- GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.

XI. GRATON/FWD SUB-COMMITTEE REPORT

- Sub-Committee met on Aug. 23, 2022, to further discuss the recycled water pipeline agreement between the two districts.

XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS

- Create ASR for Subcommittee - Review of Ordinances & Resolutions.

XIII. ADJOURNMENT

- **MOTION** made by Director Griffith, seconded by Director Stuart, and passed 5-0-0 to adjourn at 9:40 p.m.

APPROVED: October 11, 2022

Submitted by: _____
Dawn Leith, Board Clerk

BY FWD BOARD OF DIRECTORS:

X _____ X _____ X _____



**Minutes of:
Special Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Monday, September 19, 2022**

Time: **5:30 PM**

Location: **Virtual video conference**

I. CALL TO ORDER at 5:36 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Directors – Aldridge, Griffith, McDermott, Monroe, and Stuart.

OTHERS PRESENT: GM- Tony Lopes and Board Clerk - Dawn Leith, Legal Counsel-Martin Hirsch and FWD Engineer -David Coleman

III. APPROVAL OF AGENDA

- **MOTION** made by Director Aldridge, seconded by Director Stuart, and passed 5-0-0 to approve the agenda as presented.

IV. STATEMENT OF ABSTENTION

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS: (No consent items tonight)

VII. PUBLIC HEARING: (No public hearing tonight)

VIII. ACTION ITEMS

A. CLOSED SESSION (Gov't. Code #54957.6) EMPLOYEE SALARIES AND BENEFITS

- **Adjourned** to Closed Session at 5:38 p.m.: Directors Aldridge, Griffith, McDermott, Monroe, and Stuart, GM Lopes, and FWD Counsel-Hirsch.
- **Reconvened** to Open Session at 6:24 p.m., and the Board announced the following:
- **Statement:** The Board will table ASR A for after ASR B.

B. CLOSED SESSION (Gov't. Code #54957) GM PERFORMANCE EVALUATION

- **Adjourned** to Closed Session at 6:25 p.m.: Directors Aldridge, Griffith, McDermott, Monroe, and Stuart, GM Lopes, FWD Engineer-Coleman and FWD Counsel-Hirsch.
- **Reconvened** to Open Session at 6:57 p.m., and the Board announced the following:
- **Statement:** The Board will give a five percent (5%) raise to the General Manager Lopes.

A. CLOSED SESSION (Gov't. Code #54957.6) EMPLOYEE SALARIES AND BENEFITS

- **Adjourned** to Closed Session at 6:57 p.m.: Directors Aldridge, Griffith, McDermott, Monroe, and Stuart, GM Lopes, FWD Engineer-Coleman, and FWD Counsel-Hirsch.
- **Reconvened** to Open Session at 7:14 p.m., and the Board announced the following:
- **Statement:** The Board will go into a one-year contract with General Manager that Legal Counsel will draft.

IX. ADJOURNMENT

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 5-0-0 to adjourn at 7:16 p.m.

APPROVED: October 11, 2022

Submitted by: _____
Dawn Leith, Board Clerk

BY FWD BOARD OF DIRECTORS:

X _____ X _____ X _____

Agenda Item:

PROPOSED SKATE PARK LOCATION

Summary:

October 11, 2022:

Skatespot spoke with Misti Wood, Community Engagement Liaison for Sonoma County Sheriff regarding local skatepark crime statistics. Per Misti's recommendation Skatespot submitted a formal records request for more inclusive data, Sept. 29, 2022. The Records Dept will send results within 10 days of receipt. In the meantime, Skatespot has provided Data from Sonoma County Sheriff on West County Skatepark Crime. Also, included are emails received from Skatespot since September's board meeting. Skatespot will not pursue site specific plans until a favorable decision has been made by the Forestville Water District Board.

Historical:

September 13, 2022:

Jacque Braziel, President of Forestville Skatespot, would like the Board of Directors to consider leasing the space between the District Office and the Mirabel Center as a new skate park location. Copy of Jacque's request and brochure on Forestville Skatespot included.

Potential Board Actions: May review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

West County Skatepark Crime Data
Source: Sonoma County Sheriff Crime Map

cc: Oct. 11, 2022
Board Packet
ASR A

Events (**within .5 mile of each skatepark**) include: Alcohol, Assault, Burglary, Theft, Disorderly Conduct, DUI, Arson, Drugs, Harrassment, Homicide, Vandalism, Sexual Assault, Sexual Offense, Traffic Incident, Weapons Violation

1. Carsen Warner Skatepark, Healdsburg (opened 2000)

<u>Date Range</u>	<u># of Events</u>
Jan 1, 2000 - Jan 1, 2002 (pre-skatepark)	No data prior to 2003
Jan 1, 2003 - Jan 1, 2005	9
Jan 1, 2012 - Jan 1, 2014	2
Jan 1, 2018 - Jan 1, 2020	3
Jan 1, 2020 - Jan 1, 2022	2
Jan 1, 2022 - present	1

2. Pat Elsby Skatepark, Windsor (opened 2003)

<u>Date Range</u>	<u># of Events</u>
Jan 1, 2001 - Jan 1, 2003 (pre-skatepark)	No data prior to 2003
Jan 1, 2003 - Jan 1, 2005	465
Jan 1, 2007 - Jan 1, 2009	357
Jan 1, 2012 - Jan 1, 2014	202
Jan 1, 2018 - Jan 1, 2020	146
Jan 1, 2020 - Jan 1, 2022	48
Jan 1, 2022 - present	20

3. Laguna Skategarden, Sebastopol (opened 2008)

<u>Date Range</u>	<u># of Events</u>
Jan 1, 2006 - Jan 1, 2008 (pre-skatepark)	31
Jan 1, 2008 - Jan 1, 2010	35
Jan 1, 2010 - Jan 1, 2012	16
Jan 1, 2012 - Jan 1, 2014	15
Jan 1, 2018 - Jan 1, 2020	4
Jan 1, 2020 - Jan 1, 2022	8
Jan 1, 2022 - present	

4. Creekside Skatepark, Monte Rio (opened 2014)

<u>Date Range</u>	<u># of Events</u>
Jan 1, 2012 - Jan 1, 2014 (pre-skatepark)	22
Jan 1, 2018 - Jan 1, 2020	31
Jan 1, 2020 - Jan 1, 2022	26
Jan 1, 2022 - present	15

Re: Thank you and follow up

Forestville Skatespot Committee <fvsk8spot@gmail.com>

Tue 10/4/2022 4:56 PM

To: Forestville Water District <info@forestvillewd.com>

Cc: Mitchell Genser <mitchgenser@gmail.com>; Suzanne A <simpleenuf@gmail.com>

Dear Forestville Water District Board Members,

Please see the attached PDF for crime data from the Sonoma County Sheriff Crime Map. As you can see, the trend is a decrease in crime after the skateparks were built. Everyone I spoke with in the Sheriff's Office for this project (5 people) said they think skateparks are a positive thing for communities because it gives youth something active to do and keeps them out of trouble.

Although this information includes the Sebastopol Skate Garden, there are additional events from Sebastopol Police Department data. I have requested via Public Records this information from Sebastopol Police and will forward it once received (they are understaffed and weren't sure how long it would take to process my request).

According to Beth in the Sheriff's Records Department, they will be sending me a list of specific events that happened at each skatepark address. Let me know if you would like this list, as well.

At this time Forestville Skatespot will be moving forward with Supervisor Hopkins' Office to continue our search for the optimum location for a skatespot. Thank you for entertaining our site exploration. For success of the park it is necessary that the location be very visible and part of a public agency. If any of you have suggestions or would like to be involved in our project please let me know!

Thank you all again for your time.

Sincerely,

Jacque



Jacque Brazieal, President
Forestville Skatespot
(707) 887-8260

<https://www.forestvilleskatespot.com/>
<https://www.instagram.com/forestvilleskatespot/>

To: Forestville Water District <info@forestvillewd.com>
Cc: Mitchell Genser <mitchgenser@gmail.com>; Suzanne A <simpleenuf@gmail.com>
Subject: Re: Thank you and follow up

Hello Forestville Water District,

I spoke with Misti Wood, Community Engagement Liaison for Sonoma County Sheriff regarding local skatepark crime statistics. She recommended I submit a formal records request for more inclusive data, which I did today. The Records Dept will send results in the next 10 days, and I will forward these to you.

Thanks for your time and patience. Let me know if you have any questions.

Sincerely,



Jacque Brazieal, President
Forestville Skatespot
(707) 887-8260

<https://www.forestvilleskatespot.com/>
<https://www.instagram.com/forestvilleskatespot/>

From: Forestville Skatespot Committee <fvsk8spot@gmail.com>

Sent: Friday, September 23, 2022 11:59 AM

To: Forestville Water District <info@forestvillewd.com>

Cc: Mitchell Genser <mitchgenser@gmail.com>; Suzanne A <simpleenuf@gmail.com>

Subject: Re: Thank you and follow up

Dear Forestville Water District Board,

I spoke with Mark Bramfitt, Executive Officer of Sonoma County LAFCO. He was able to answer our question whether or not Forestville Skatespot could "partner" with Forestville Water District and the answer is "no". A water specialty district can only partner with others for water purposes.

Mark did say that it would be OK for Forestville Water to lease property to non-water organizations such as Skatespot and there are a couple examples of this. I learned that both Spring Lake and River Front Park land is owned by Sonoma County Water but managed by Regional Parks. So there is some precedent for recreation paired with water district ownership.

As you can see, Forestville Skatespot is exploring all location possibilities for our community. I am working with Sebastopol Police and Sonoma County Sheriff's Office and gathering local skatepark crime data, which I should be able to share with you probably next week. It's important to compare apples to apples and Forestville is NOT Sebastopol. We are more aligned with Healdsburg, Windsor, and Monte Rio skateparks, which have very low crime incidents.

Thank you all for your attention and allowing me to continue our conversation. Please let me know if you have any questions. I will send data along once it's organized.

Have a great weekend,

Jacque Brazieal, President
Forestville Skatespot
707-799-4809

On Thu, Sep 15, 2022 at 1:27 PM Forestville Skatespot Committee <fvsk8spot@gmail.com> wrote:

Dear Board Chair McDermott and Forestville Water District Board Members,

Thank you very much for the opportunity and discussion about possibly locating the Forestville Skatespot on Forestville Water District property. We really appreciate your important questions, insightful input, and willingness to listen to solutions that can support Forestville kids.

Because we have been working on this project for a long time, over the years we have investigated the stereotypes around skateboarders and skateparks. The idea that skateparks increase crime has generally been proven false since they give kids something to do and are a healthy outlet that burns off teen energy in a good way. The Skatepark Project (formerly Tony Hawk Foundation) has been an on-going, excellent resource to us: [The Skatepark Project](#).

More specifically, the Tony Hawk Foundation surveyed law enforcement officers and here are the results: [The Police Study](#) The majority of respondents were from smaller towns with <10,000 residents, so similar to Forestville. But because this study is dated and today seems to be a different world in many ways, I will again reach out to local police and sheriff to get their current input, as well as other sources. And of course we all know that, unfortunately, crime also happens in places that don't have skateparks.

As far as more specific legal arrangements, I have examples of 3 Operating Agreements that were willingly shared with me from Stewards of the Redwoods, Jack London State Park, and Sonoma Ecology Center with Sugar Loaf. These could be reviewed and used as templates should we decide to develop an OA together.

Please reach out with any questions or updates on your end. I'll get back in touch once I collect more info.

Thanks, again, to you all!

Sincerely,

Jacque Brazieal



Jacque Brazieal, President
Forestville Skatespot
(707) 887-8260

<https://www.forestvilleskatespot.com/>
<https://www.instagram.com/forestvilleskatespot/>

Agenda Item:

TELECONFERENCE BOARD MEETINGS (EXECUTIVE ORDER N-08-21)

Summary:

October 11, 2022:

Board will review if the District still qualifies to continue to meet guidelines for conducting the board meetings 100% teleconferencing. Draft of Resolution #413(L) included.

Historical:

September 13, 2022:

The Centers for Disease Control (CDC) loosened guidelines on Aug. 11, 2022 (article included). CDC acknowledges that the pandemic is not over, however putting less emphasis on social distancing and eliminated the quarantine rule for unvaccinated people. CDC recommends the following ([CDC covid-guidance](#)):

- Continuing to be up to date with vaccination recommendations
- If exposed to COVID-19, wear a high-quality mask for 10 days and get tested on day 5.
- Isolate from others when positive with COVID-19 (regardless of vaccination status). Including if you are sick and suspect that you have COVID-19 but do not yet have test results.
 - If your results are positive, follow CDC's full isolation recommendations.
 - If your results are negative, you can end your isolation.
 - stay home for minimum of 5 days and isolate from others in your home. Wear a high-quality mask when you must be around others at home and in public.
- If after 5 days you are fever-free for 24 hours without the use of medication, and your symptoms are improving, or you never had symptoms, you may end isolation after day 5.
- Regardless of when you end isolation, avoid being around people who are more likely to get very sick from COVID-19 until at least day 11.
- You should wear a high-quality mask through day 10.
- If you were hospitalized) due to COVID-19 or have a weakened immune system, you need to isolate through day 10, test (health provider recommends) and consult your doctor before ending isolation.
- Clarifying that after you have ended isolation, if your COVID-19 symptoms worsen, restart your isolation at day 0.
- Testing of asymptomatic people without known exposures will no longer be recommended in most community settings.
- Emphasizing that physical distance is just one component and the important role of ventilation, when assessing the need to maintain physical distance.

Draft of Resolution #413(k) included.

May 10, 2022:

The Board will re-evaluate, under the guidance of legal, to determine if the board meetings should continue to be held 100% teleconference.

Included: Draft copy of Resolution #413(g)

October 12, 2021:

Executive N-42-20 (Water Shutoff Moratorium) - On September 24, 2021, Gov. Newsom signed SB 155, extending the suspension of shut offs until December 31, 2021.

Executive N-25-20 and N-29-20, (Conduct of Public Meetings) – Gov. Newsom did not extend but AB 361 was passed that will allow board meetings to continue via Zoom under specific conditions and requires a resolution to be approved by the Board.

A draft of Resolution #413 and ACWA Advisory on SB 155 are included.

September 14, 2021:

The Governor's Executive Order N-08-21 set forth the following Executive Orders for the conduct of public meetings (e.g., Brown Act) and shutoff moratorium are to remain in effect through September 30, 2021. As of compilation of the September Board Packet there have been no further extensions put forth.

Executive N-25-20 and N-29-20, (Conduct of Public Meetings).

Executive N-42-20 (Water Shutoff Moratorium) – prevented public agencies from discontinuing water service during the COVID-19 pandemic. Currently FWD has 50 accounts that are 60-241+ days past due, totaling \$37,254.63.

Potential Board Actions: Under legal guidance, the Board needs to determine if the board meetings should continue to be held 100% teleconference and may either

1. Approve Resolution #413(L) as presented
2. Approve Resolution #413(L) with changes
3. Review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

RESOLUTION NO. 413(l) (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FORESTVILLE WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF FORESTVILLE WATER DISTRICT FOR THE PERIOD NOVEMBER 1ST THROUGH 30TH PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Forestville Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Forestville Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously conducted remote teleconference meetings in compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, the COVID-19 pandemic present an imminent risk to health and safety; and

WHEREAS, the facilities available to the District to hold in-person meetings are potentially insufficient to allow for social distancing; and

WHEREAS, the Board of Directors does hereby find that the ongoing COVID-19 pandemic and need for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Forestville Water District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may access meetings via Zoom or other videoconference service as published in the monthly meeting agenda, and may address the Board of Directors during the public comment portion of the meeting.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF FORESTVILLE WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in-person would not provide sufficient space to allow for social distancing.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of Forestville Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on November 1, 2022 and shall be effective until the earlier of (i) November 30, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Forestville Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Forestville Water District, this 11th day of October 2022, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

(Directors: Aldridge, Griffith, McDermott, Monroe and Stuart)

FORESTVILLE WATER DISTRICT: _____

By: Chair of the Board

ATTEST:

Board Clerk

Agenda Item:

WATER CONSERVATION

Summary:

October 11, 2022:

Water Conservation Efforts - GM Lopes will provide an update on the recent water conservation statistics for the District.

Rainwater Capture Program - The Water Conservation Subcommittee will update the board on the program. They will also discuss further actions the District may consider for encouraging continued conservation during the Fall & Winter seasons, along with prospective outreach to the customers.

(PD articles on the drought and an example from the City of Santa Rosa’s newsletter included)

Historical:

September 13, 2022:

Water Conservation Efforts - GM Lopes will provide an update of the recent water conservation statistics for the District along with articles and alerts for the State. (6 articles/alerts included)

Rainwater Capture Program - Noelle Johnson/Gold Ridge RCD (copy of email included) will provide an overview to the Board of the options of FWD participating in a rebate program. Director Griffith will share the rainwater capture system he installed at his home (pictures included).

August 9, 2022:

MOTION made by Director Stuart, seconded by Director Aldridge, and passed 5-0-0 to approve combining action item “Rebate Program” with “Water Conservation” action item.

GM Lopes will update the recent water conservation statistics and discuss the two Press Democrat articles on Windsor’s Recycle Water Program for Residence (articles included).

Rainwater Capture - Director Griffith will brief the board on a rebate program for rainwater capture.

July 12, 2022:

GM Lopes will illustrate the comparative results from the past two (2) years and brief the Board on Sonoma Water’s allocations (response to SB 552) for July 1 through October 31, 2022.

Rainwater Capture - Director Griffith to inquire if Daily Acts could present at the August regular board meeting.

June 14, 2022:

GM will update the Board.

Copies (eight (8) pieces) of articles and alerts on the drought and conservation efforts included.

May 10, 2022:

GM Lopes attended the Water Advisory Committee meeting on 5/2/22 to listen in on the water drought updates. Sonoma Water using a new slogan, “Drought is still here...”



Statistics & graphs from the Water Advisory Committee meeting included.

April 12, 2022:

GM Lopes provided current usage and shared ACWA Advisory on the expansion of the Governor’s Conservation Executive Order. No action taken by the Board.

Potential Board Actions: May review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Water use drops 10% in July

No end in sight to drought; state residents on average used 104 gallons per day

By

DON THOMPSON

ASSOCIATED PRESS

SACRAMENTO — Californians stepped up their water conservation in July, using 10.4% less than two years ago as the state struggles with a years-long drought, state water officials said Wednesday.

July marks the first full month that new conservation rules like a ban on watering decorative grass were in effect, which state water officials said helped make a difference. Water use started to trend down in June after a bump in April and May.

Still, conservation over the past year is still far below the 15% drop Gov. Gavin Newsom requested in summer 2021 as the state fought to maintain critical water supplies in anticipation of a drier year ahead. Statewide, water use is down since then by just 3.4% compared with 2020, the year Newsom is measuring against.

The State Water Resources Control Board reported the monthly numbers, based on data from urban water suppliers.

“Last summer the savings numbers were slow to ramp up because the governor’s call had just gone into effect. But the most recent numbers show how far we’ve come,” said Marielle Rhodeiro, a research data specialist with the board. “We can see some achievements — quite heartening.”

Much of California remains gripped by a severe drought, with many counties throughout the hot, dry Central Valley in exceptional drought, the highest category, according to the U.S. Drought Monitor. Meanwhile, the board’s monthly report came as a heat wave that has lasted longer than a week blankets the state, forcing unprecedented power demands. It’s not yet clear how the abnormally hot September temperatures will change water use for the month.

Residents on average used 104 gallons per day in July, 12 gallons per day less than a year ago. It was the lowest July water use since mandatory restrictions in July 2015, when usage dropped to 98 gallons per person per day.

“What a ride it’s been,” said the board’s chairman, E. Joaquin Esquivel.

“We know that we need to keep the momentum going,” he added later, warning that the state seems likely to face another winter with below-average precipitation.

Three of the state’s 10 water regions exceeded 15% savings, Rhodeiro said, with the North Coast region “completely blowing it out of the water” with 28.5% less water usage over 2020. The San Francisco Bay region used 17.3% less, and the South Lahontan region that includes numerous mountain ranges used about 16% less.

Water use decreased early last winter after a series of storms, but it soared through March when the rains stopped and led to the driest first quarter on record. Newsom doubled down with a \$100 million advertising campaign urging water conservation.

The state’s main reservoirs are well below their historic averages despite some late April storms. They largely depend on snow melt that flows downstream from the Sierra Nevada. But the statewide snowpack was at just 27% of its historic average as of April 1.

Oct. 11, 2022
Board Packet
ASR "C"



A sign encouraging Californians to conserve water is posted on browning grass outside the state Capitol in Sacramento. RICH PEDRONCELLI / ASSOCIATED PRESS, JULY 11, 2022

SR City Connections: Drought Update | Homeowner Earthquake Grant | Merit Award Winners | Rosie the Trolley Tour | Storm Water & Creeks Team Spotlight | And More

The City of Santa Rosa sent this bulletin at 09/22/2022 05:37 PM PDT

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This Week in Santa Rosa Sept. 22, 2022



Water Saved Now, Is Water We Can Use Later

While we welcomed the rain last weekend, the drought is still here. [The water supply in Lake Sonoma](#), which stores a substantial portion of the region's drinking water, is historically low. Lake Sonoma holds multiple years of water supply for the region, but the National Weather Service now predicts a high likelihood of La Niña conditions persisting through early winter. As such, we all need to make a concerted effort to save water immediately for the potential dry period ahead. Santa Rosa and the region have done a fantastic job of achieving water savings, which is excellent news because we can stretch

Agenda Item:

WATER METER REPLACEMENT

Summary:

October 11, 2022:

GM Lopes met with Neptune and Badger representatives to gather information and proposals to make an informed decision. Awaiting final propagation signal results for the meter equipment since Forestville Water District has poor reception.

Historical:

September 13, 2022:

GM Lopes is obtaining three (3) water meter replacement proposals, including the radio read digitized system that will transmit reads directly to the new billing software. GM Lopes will also provide information on the leak adjustment totals used in the last two (2) years and a water loss calculation for the Board to have some statistics before our October meeting.

Potential Board Actions: May review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

RECYCLE WATER TRUCK FILL STATION

Summary:

October 11, 2022:

Division of Drinking Water Department (DDW) representative will be meeting with Brelje & Race Consulting Engineers (BRCE) on October 11, 2022, to review the Title 22 Engineering Report Addendum to get an overview of our fill station program.

Historical:

September 13, 2022:

The Recycled Water Truck Fill Station addendum is with the Division of Drinking Water Department (DDW). The District's Permit Handler was not provided an expected approval date from DDW. A contract template has been drafted in anticipation of the DDW's approval that will be used for these customers that were previously on potable water surplus before the drought.

December 14, 2021:

State Board has not provided any recent communication regarding the decision.

November 9, 2021:

As of assembly of the board packet, GM Lopes had not received any new updates from the State.

October 12, 2021:

GM Lopes still has not received any feedback from SWRCB.

September 14, 2021:

GM Lopes finalizing the Recycled Fill Station Title 22 Report addendum.

August 10, 2021:

GM Lopes had a meeting on 8/2/21 with SWRCB staff to continue discussing the necessary paperwork to implement a recycled water fill station at FWD's facility. GM Lopes will present a detailed update to the Board.

July 13, 2021:

GM Lopes has described FWD plans to add a recycle water fill station at the sewer facility to State Water Resources Control Board. An addendum will have to be composed and added to the existing NPDES permit.

June 8, 2021:

GM Lopes has been working on a program to transfer potable surplus customers (non-residential) to pick-up recycled water at our wastewater facility.

Potential Board Actions: No FWD Board action is needed; for informational purposes only.

Staff Recommendation: None

Report created by: Dawn Leith, Interim Board Clerk

Agenda Item:

2018 SEWER IMPROVEMENT PROJECT

Summary:

October 11, 2022:

GM and Engineer will update the Board and review the attached memorandum, encroachment, and easements.

HISTORICAL:

September 13, 2022:

FWD Engineer has developed a preliminary sewer replacement design for the Conor Court/Packinghouse sewer that will be part of the sewer improvement project. The District received three (3) disbursement checks from the grant totaling \$154,210.00.

August 9, 2022:

Brelje & Race has prepared a list of Easement and ROW issues that require coordination with the County and/or private property owners, in order to advance design activities.

July 12, 2022:

Director Monroe, GM Lopes and BRCE met with the property owners adjacent to the First Street alley to discuss Right of Way (ROW) encroachment. BRCE commenced surveying the areas for Phase 2 of the project
GM Lopes will also provide an up regarding the disbursement.

June 14, 2022:

DFA has provided an e-mail address to which the disbursement requests can be sent. There are currently three requests prepared.

May 10, 2022:

FWD Engineer provided status on progress of work and of disbursement. No action taken by the Board.

April 12, 2022:

FWD Engineer provided status on progress of work, delay of disbursement, and announced loan requirement changed to 100% grant funding. No action taken by the Board.

February 15, 2022:

FWD Engineer updates:

- a. Design is progressing including preparation of the Caltrans application for the crossing of 116 (Main Street) with a pipe bursting method.
- b. A site visit with property owners in the alleys off of 1st and 2nd Streets will be scheduled for the last week of February or the first week of March.
- c. PG&E has indicated that neither of the two gas mains in Forestville Alley (east of 1st Street) can be abandoned. Therefore, B&R has adjusted the design to move the new sewer alignment approximately 1 foot north to minimize potential conflict with the 4-inch gas main.

January 11, 2022:

Director Monroe to speak to customers on behalf of the District.

December 14, 2021:

FWD Engineer described areas of concern & actions needed before starting the project.

November 9, 2021:

Brelje & Race (BRCE) prepared and transmitted to the District the Quarterly Status report and Disbursement Request documents for District signature and submittal to State DFA. Also, preparing application to Caltrans for the crossing of Route 116 (Main Street) involved with the project and consulting with PG&E concerning the gas mains on Forestville Lane that are affecting alignment.

October 12, 2021:

BRCE completed the Quarterly Report and Disbursement Request (for the previous almost 4 years) the week of Monday, October 11th for the District to submit.

September 14, 2021:

FWD Staff received the Construction Installment Sale Agreement from the State Water Resources Board fully executed.

Dyanna/B&R has started the process of compiling B&R expenses from Dec. 17, 2018, to date.

A copy of the agreement is included in the board packet.

Potential Board Actions:

- 1. To approve recommendations outlined in the memorandum.
- 2. Not approve and/or give further instructions

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

MEMORANDUM

TO: Forestville Water District

FROM: David Y. Coleman, P.E., District Engineer and Dyanna Stetina, P.E.

SUBJECT: Sewer Improvements: Encroachment and Easements
B&R File No. 4315.03

DATE: October 3, 2022

The proposed sewer improvements are within Sonoma County right-of-way (R/W), Caltrans R/W, and easements through private property. The following is a summary of the anticipated permits, new easements, and coordination with property owners that will be required to complete construction. Action items for Forestville Water District are indicated in **bold**. A mark-up of the FWD wastewater collection system map is included in the enclosed exhibit. The exhibit depicts the project areas, identifies the general scope of work, and uses color coding to indicate the type of R/W or easement.

Sonoma County R/W

1. Sewer and manhole replacement within County R/W. Encroachment permit required. No other access issues anticipated. (Blue on Exhibit)
 - a. Van Keppel Road from manhole 3.75.00 to manhole 3.45.00
 - b. Center Street from manhole 1.50.00 upstream to cleanout
 - c. First Street from manhole 1.50.00 to manhole 1.30.00
 - d. Second Street from manhole 4.05.04 to manhole 4.05.00
 - e. Forestville Lane from manhole 1.35.00 west and east to cleanouts
 - f. Railroad Avenue from manhole 1.30.00 to 1.25.00
 - g. Forestville Street from manhole 1.25.00 to 1.20.00
 - h. Conor Court from manhole 1.10.06 upstream to cleanout
 - i. Forestville Street from manhole 1.10.00 to manhole 1.05.00
2. Sewer lining and manhole recoating within County R/W. Encroachment permit required. No other access issues anticipated. (Blue on Exhibit)
 - a. Trenton Road between manhole 6.30.00 and manhole 6.05.00
3. Sewer and cleanout replacement within County R/W. Neighboring parcels have constructed structures within R/W that would require removal to allow for construction of the sewer. Encroachment permit required. Brelje & Race to coordinate with County regarding what structures would be allowed to be replaced within the R/W following completion of construction. **Coordination with property owners required regarding removal of structures and temporary construction easements.** (Red on Exhibit)

- a. Alley off of First Street
 - i. 6543 First Street (APN 083-090-024): Removal of gate, fence, and sheds.
 - ii. 6525 First Street (APN 083-090-023): Potentially need temporary construction easement.
 - b. Alley off of Second Street
 - i. 6665 Front Street (APN 083-090-068): Removal of fence/screen and planter. Potentially need temporary construction easement.
 - ii. 6640 Center Street (APN 083-090-032): Removal and replacement of fence and gate. Determine if County would allow replacement fence to encroach into R/W to allow fenced space alongside of house.
 - iii. 6661 Front Street (APN 083-090-069): Potentially need temporary construction easement.
 - iv. 6631 Front Street (APN 083-090-036): Potentially need temporary construction easement.
 - v. 6625 Front Street (APN 083-090-037): Potentially need temporary construction easement.
4. Construct new sewer and manhole within County R/W to reroute from easement through private property. Encroachment permit required. **(Yellow on Exhibit)**
- a. Conor Court from manhole 1.10.06 to Packing House Road.
 - b. Packing House Road from Conor Court to manhole 1.10.02.

Caltrans R/W **(Purple on Exhibit)**

1. Highway 116 at Second Street: Replace manhole 4.05.00 within Caltrans R/W. Encroachment permit required. No other access issues anticipated.
2. Highway 116 at First Street: Replace manhole 1.40.00 and sewer within Caltrans R/W. Sewer main to be replaced using pipe bursting (trenchless). Encroachment permit required. No other access issues anticipated.
3. Highway 116 east of Elementary School entrance: Line sewer and recoat manholes 3.20.00 and 3.15.00 within Caltrans R/W (need survey to confirm if manholes are within R/W). Encroachment permit required. **Coordinate with property owner at 313 Conor Court (APN 084-020-038) regarding access for lining and recoating equipment on west side of highway.**

Easements through Private Property **(Green on Exhibit)**

1. 6341 Van Keppel Road (APN 083-073-023): Line sewer, recoat manholes, and reconnect laterals within easement (Book 2029 Page 306). **Notify property owner and obtain approval to conduct survey.** No other access issues anticipated.
2. 6337 Van Keppel Road (APN 083-073-028): Line sewer, recoat manholes, and reconnect lateral within easement (Book 2029 Page 306). Potentially need to remove trees in the easement (to be confirmed with survey). **Notify property owner and obtain approval to conduct survey. May need to coordinate with property owner regarding potential tree removal.**
3. Forestville Elementary School (APNs 083-073-015, 083-073-014, and 084-020-027):

- a. From manhole 3.35.00 to 3.20.00: line sewer, recoat manholes, and reconnect lateral within easement (Book 2029 Page 302). Need temporary access/construction easement to drive equipment to manholes 3.30.00 and 3.35.00. **Notify property owner and coordinate regarding easements. Obtain approval to conduct survey.**
 - b. Near manhole 1.10.12: Sewer downstream of 1.10.12 to be abandoned. Preferred alternative is to construct lift station and force main to direct flow to manhole 3.20.00, with approval from the school. Would need new sewer easement. **Notify property owner and coordinate regarding approval and location/alignment of proposed facilities and associated easement. (Pink on Exhibit)**
4. 313 Conor Court (APN 084-020-038): Line sewer and recoat manholes within easement (Doc. No. 92-102837). District should construct gate in fence along 116 to allow for access from the east. Gate must be constructed prior to bidding to adequately describe access in bid documents. Remove landscape/hardscape as required to access manholes. **Notify property owner. Obtain approval to conduct survey. Discuss need to eventually remove all structures (including swimming pool) in the easement. Facilitate gate construction by District.**
5. 310 Conor Court (APN 084-020-038): Line sewer within easement (Doc. No. 92-102837). Potentially construct gates in fences now to enforce District's access to easement. **Notify property owner although access onto property for lining is not anticipated to be necessary. Discuss need to eventually remove all structures in the easement.**
6. Contingent upon approval by Forestville Elementary School of the proposed lift station and force main described in item 3 above, abandon existing sewer within easement (Book 1368 Page 533) from manhole 1.10.10 through manhole 1.10.06 and from manhole 1.10.06 through manhole 1.10.02. Need to determine if existing lateral locations will be impacted and if it will be necessary to replumb any homes. **Notify property owners after coordinating with Forestville Elementary School.**
 - a. 309 Conor Court (APN 084-020-039)
 - b. 305 Conor Court (APN 084-020-040)
 - c. 301 Conor Court (APN 084-020-041)
 - d. 6450 Packing House Road (APN 084-020-035)

Parcel Owned by District (Orange on Exhibit)

1. APN 083-080-035: Line sewer and recoat manhole within parcel. Parcel connects the easement described in Doc. No. 92-102837 to Forestville Street. This parcel is owned by the District (Book 2809 Page 797). It appears that the property owner to the north at 6491 Forestville Street (APN 083-080-043) may have fenced in this parcel. **Notify neighboring property owner of ownership and coordinate regarding any fencing or gates.**

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FORESTVILLE WATER DISTRICT
WASTEWATER COLLECTION SYSTEM
 6530 MIRABEL ROAD
 FORESTVILLE, CALIFORNIA 95436

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FORESTVILLE CENTRAL SHEET 3

PREPARED BY

Brelje & Race
 CONSULTING CIVIL ENGINEERS
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REVISIONS

NO.	DATE	DESCRIPTION

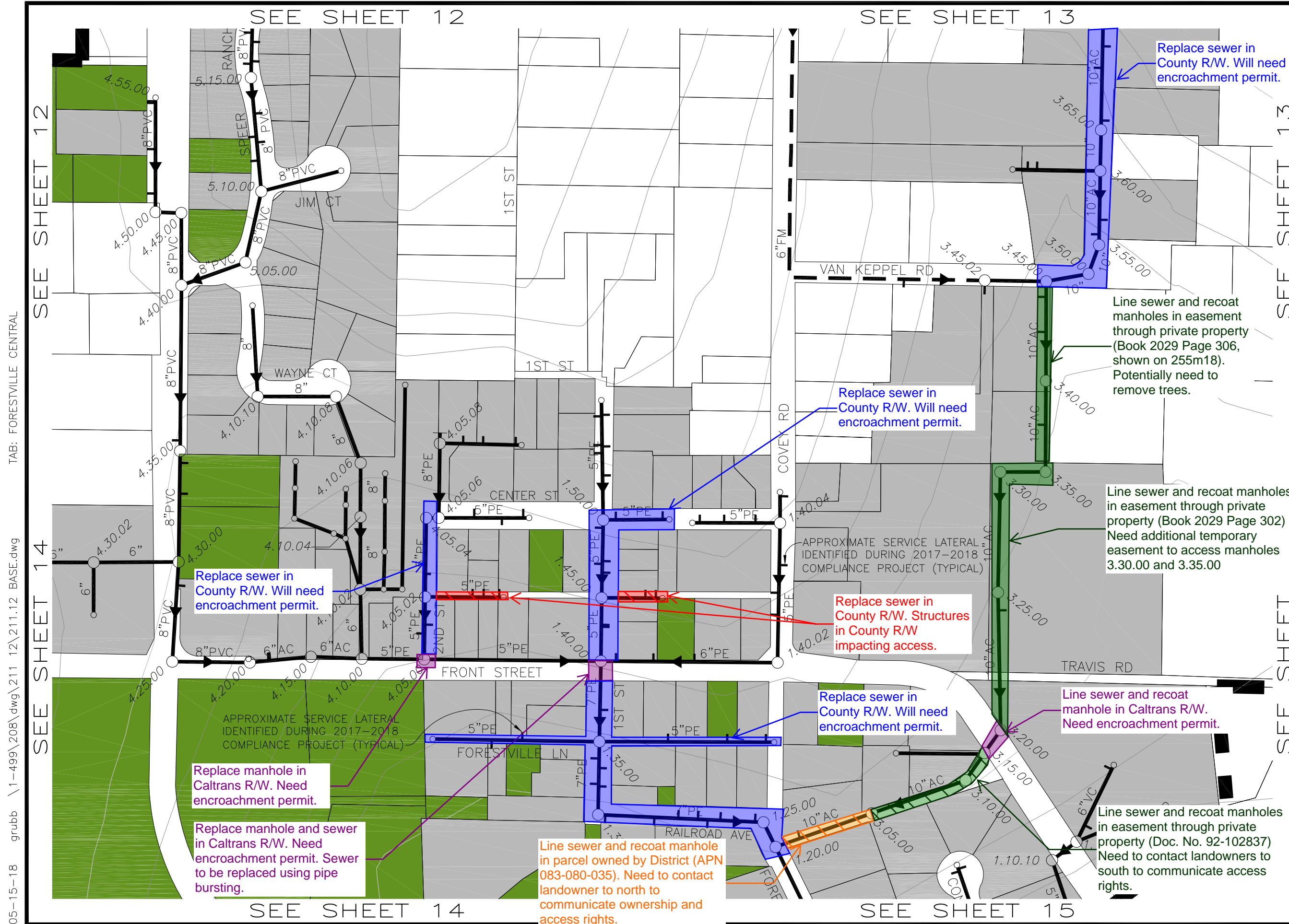
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PROJECT 210.12	DATE MAY 2013
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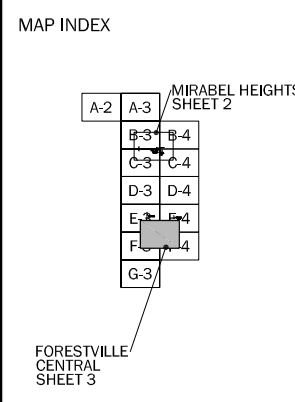
MIRABEL HEIGHTS

SHEET NO.
2 OF **16**

Exhibit: Encroachment and Easements



FORESTVILLE WATER DISTRICT
WASTEWATER COLLECTION SYSTEM
 6530 MIRABEL ROAD
 FORESTVILLE, CALIFORNIA 95436



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REVISIONS

NO.	DATE	DESCRIPTION



PROJECT	DATE
210.12	MAY 2013
DRAWN BY	CHECKED BY
PIT	DL

FORESTVILLE CENTRAL

SHEET NO.
3 OF 16

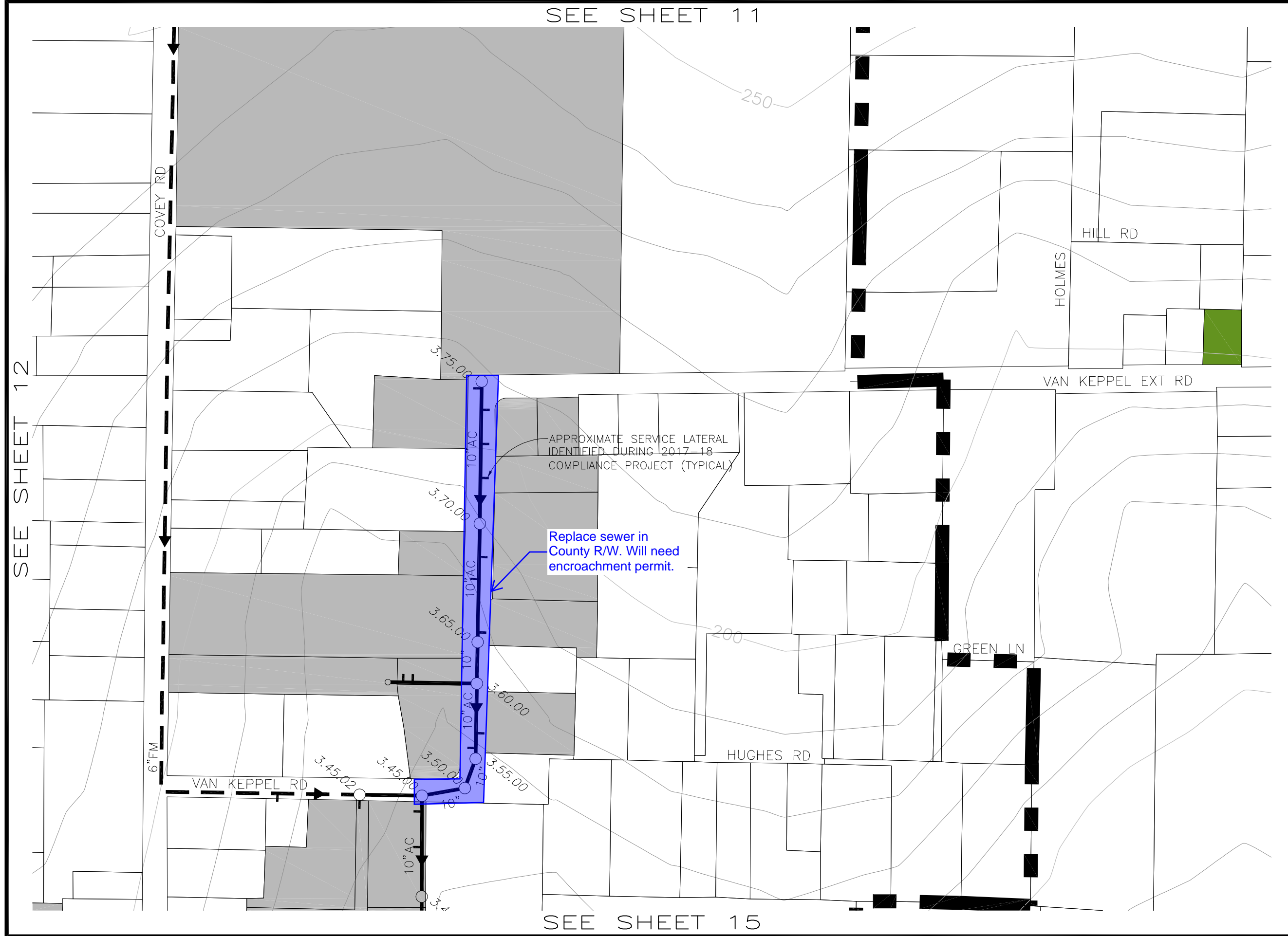
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SEE SHEET 12

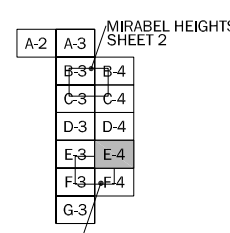
SEE SHEET 11

SEE SHEET 15



FORESTVILLE WATER DISTRICT
WASTEWATER COLLECTION SYSTEM
 6530 MIRABEL ROAD
 FORESTVILLE, CALIFORNIA 95436

MAP INDEX



FORESTVILLE CENTRAL SHEET 3

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REVISIONS

NO.	DATE	DESCRIPTION



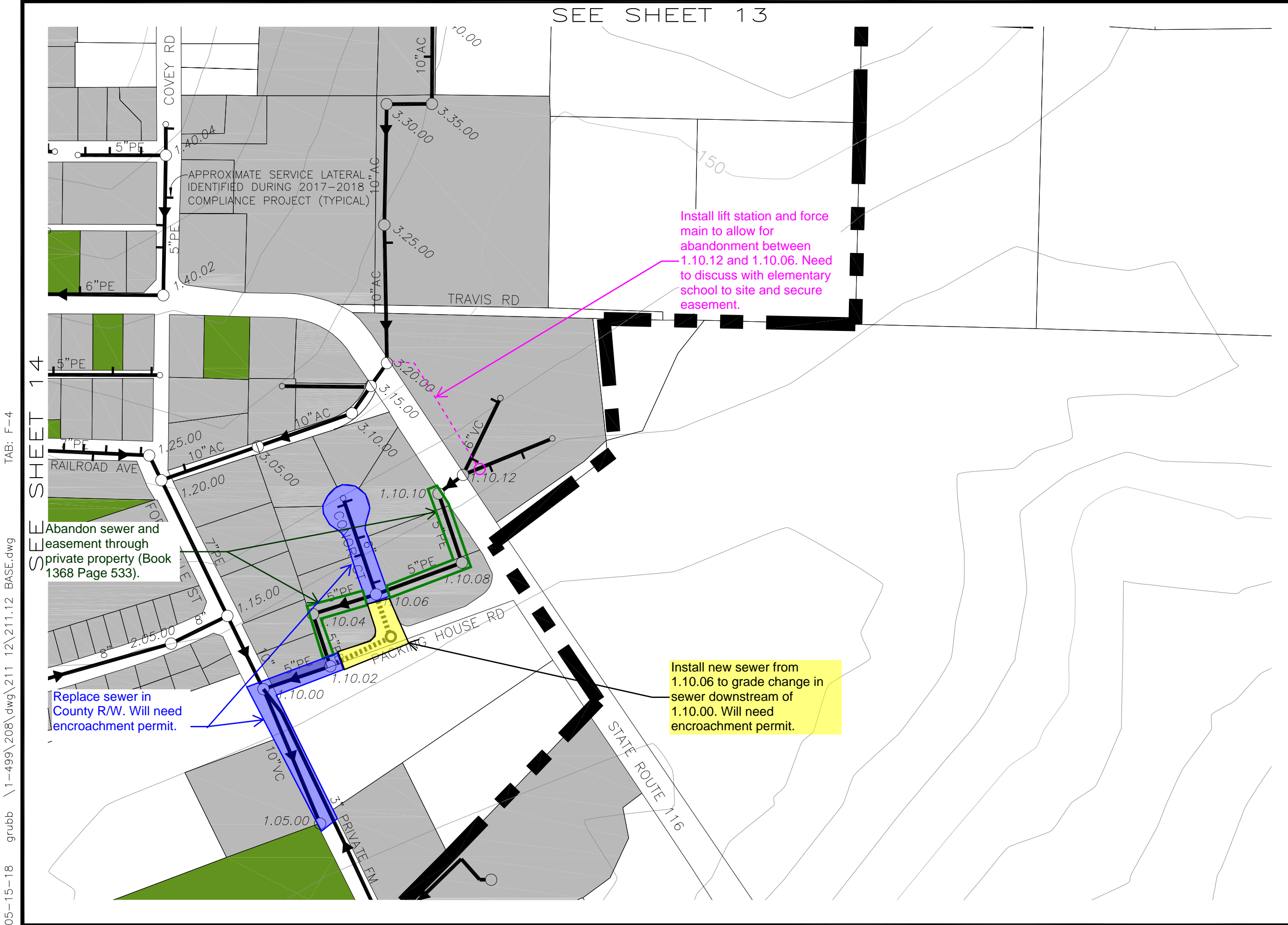
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PROJECT 210.12	DATE MAY 2013
DRAWN BY PIT	CHECKED BY DL

E-4

SHEET NO.
13 OF **16**

SEE SHEET 13



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FORESTVILLE WATER DISTRICT
WASTEWATER COLLECTION SYSTEM
 6530 MIRABEL ROAD
 FORESTVILLE, CALIFORNIA 95436

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FORESTVILLE CENTRAL SHEET 3

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REVISIONS

NO.	DATE	DESCRIPTION

NORTH
 SCALE: 1" = 200'

PROJECT 210.12	DATE MAY 2013
DRAWN BY PIT	CHECKED BY DL

F-4

SHEET NO.
15 OF **16**

Agenda Item:

TIME SCHEDULE ORDER (TSO) AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

Summary:

October 11, 2022:

FWD Engineer will provide any new updates on the status of grant application approval to the Board.

HISTORICAL:

September 13, 2022-August 9, 2022:

FWD Engineer will provide any new updates on the status of grant application approval to the Board.

June 14, 2022:

On May 31, 2022, FWD's State Board Representative, Matthew Herman, requested an update for the TSO RI 2018-0037 Ammonia and Nitrate Assessment Report. DFA is estimating an executed contract may not be completed until the end of the calendar year.

May 10, 2022:

No new updates to report. No action taken by the Board.

April 12, 2022:

FWD Engineer reported status of grant application approval to the Board.

February 15, 2022:

BRCE anticipates that DFA will produce a draft agreement within the next 30 days.

January 11, 2022

The process is still on schedule and for an agreement to be presented to the District by February 2022.

December 14, 2021:

No new updates to report.

November 9, 2021:

As of November 5, 2021, Project Mgr. Gabriel has no new updates on the status of the application.

October 12, 2021:

BRCE has been in communication with the State DFA on the funding schedule. They are anticipating an executed planning agreement completed by May 2022.

September 14, 2021:

With the completion of the 2018 Sewer Improvement grant application process, this application should start moving forward.

August 10, 2021:

Application process still pending the completion of the 2018 Sewer Improvement grant application process.

July 13, 2021:

Once the grant application process for the 2018 Sewer Improvement Project is completed then this grant will be processed. Estimating about end of 2021.

June 8, 2021:

The State DFA has indicated that the planning grant application will be processed once the Sewer Improvement Project funding agreement is executed.

May 11, 2021:

State DFA has recently shifted Planning Grant funding priority from CWSRF to DWSRF, so FWD Grant Application processing is delayed until June/July time frame.

April 13, 2021:

Application still in holding status with no new updates.

March 9, 2021

Due to State Financial Audit the approval of the application has been delayed. FWD application will be reviewed for approval most likely in June 2021.

February 9, 2021 - October 13, 2020:

FWD Engineer to update the Board.

September 8, 2020:

FWD Engineer to review the revised Plan of Study for the planning grant application.

A revised Plan of Study will be provided via email on 9/8/20.

August 11, 2020 - November 5, 2019:

FWD Engineer to update the Board.

*** SEE ASR FROM OCTOBER 8, 2019, BOARD MEETING FOR PRIOR HISTORICAL DATA RELATED TO THIS AGENDA ITEM ***

Potential Board Actions: No FWD Board action is needed; for informational purposes only.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

PRV REPLACEMENT OPTIONS

Summary:

October 11, 2022:

GM Lopes successfully contacted Piazza and scheduled a project meeting which Piazza postponed due to a medical issue with one of their staff members. They will reschedule soon.

HISTORICAL:

September 13, 2022:

The contractor has not yet updated the anticipated construction schedule for the two change order components of the work.

August 9, 2022:

FWD Engineer has not received feedback from the contractor as to schedule of work.

July 12, 2022:

Piazza Constructions is to still provide a proposed change order amount for the Giusti/Mirabel Road PRV replacement along with scheduled date for beginning the PRV removal on Trenton Road.

June 14, 2022:

BRCE is waiting for confirmation of a start date from Piazza Construction to continue this project.

The contractor is preparing a change order request for the Giusti PRV improvement and is scheduling the work for the Trenton Road PRV removal and valve extension.

May 10, 2022:

Engineer, Dyanna/BRCE prepared Change Order #2 for the PRV #3 replacement and sent to Piazza.

Copies of Change Orders #1 & #2 included.

April 12, 2022:

Piazza was onsite, Mar. 28, 2022, to eliminate the PRV on Trenton Road and North Covey Road. All the valves were closed and found that the East side valve into the PRV would not close enough to do the project. Dyanna/BRCE sent a change order to Piazza to have Tap Masters install a insertion valve and just abandon the failing valve.

February 15, 2022:

BRCE believes it will be most efficient and cost effective to implement the replacement of PRV 2 (Mirabel & Giusti) completed as a change order to the PRV 3 (Anderson & Covey) project. BRCE has prepared an exhibit with the details and specifications necessary for replacement of PRV 2. If the District agrees with the approach, BRCE will transmit the exhibit to Piazza so that they can prepare the change order request.

Copies of exhibit with details included.

January 11, 2022

FWD Engineer briefed the Board on the Change Order Request received from Piazza for the leaking valves.

December 14, 2021:

Dyanna/BRCE has finalized plans and drawings with Piazza Construction for the Anderson/Covey line stop and the remaining project on Trenton Road. A fire hydrant repair will also be made on Trenton Road, since all the equipment will be on-site.

November 9, 2021:

Piping and PRV equipment have been installed in the Anderson Road Valve Building. The PRVs that were installed require replacement of pilot valve springs for the correct valve pressure operation. Submitted traffic control plan has been approved allowing the contractor to perform work in Covey Road. The contractor still needs to prepare a submittal for the "line-stop" equipment and the construction sequence plan to continue work.

*** SEE ASR FROM OCTOBER 12, 2021, BOARD MEETING FOR PRIOR HISTORICAL DATA RELATED TO THIS AGENDA ITEM ***

Potential Board Actions: May review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

SEWER FORCE MAIN PROJECT

Summary:

October 11, 2022:

GM Lopes is expecting proposals from Pumpman to replace the 23 HP pump at the Trenton Road lift station. GM Lopes is also working with Brelje & Race Consulting Engineers (BRCE) to confirm the proper impeller specifications before placing an order.

Historical:

September 13, 2022:

Once the Covey Road pumps have been rehabilitated, additional flow testing should be performed to help determine the scope of additional improvements.

August 9, 2022:

FWD Engineer is preparing a plan for the replacement of the blow-off on the Covey Road force main.

July 12, 2022:

BRCE met with District staff to review current pumping operations in conjunction with preparing for force main analysis.

GM Lopes and FWD Operations Staff worked on confirming which equipment is satisfactory for the intermediate lift station and will update the Board with their findings.

June 14, 2022:

FWD Engineer Coleman met with Tony and Cory in the field on May 18th and determined that the Covey Road force main blowoff will not be operated in its current condition. A blowoff replacement is being designed. A field survey was conducted on May 25th. Hydraulic analysis on the pump and force main system is also being conducted.

Pictures of the main included in the board packet.

May 10, 2022:

Engineer David Coleman/BRCE will open a discussion regarding the sewer force main that runs from Intermediate Lift Station on Trenton Road to the treatment facility. Coleman will also discuss the exploration process necessary and a budget amount to commence.

Potential Board Actions: No FWD Board action is needed; for informational purposes only.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

NEW WATER RATE STRUCTURE

Summary:

October 11, 2022:

The Subcommittee will update the Board.

Historical:

September 13, 2022-August 9, 2022:

No new updates to report. No action was taken by the Board.

May 10, 2022:

The sub-committee met on Apr. 19, 2022 but had nothing new to report to the Board. No action taken by the Board.

April 12, 2022:

The sub-committee will meet Apr. 19, 2022 @ 10 am.

February 15, 2022:

The Subcommittee met on January 25, 2022 to review requested adjustments and findings.

January 11, 2022

Sub-Committee will meet Jan. 25, 2022, at 10:00 am.

December 14, 2021:

FWD Engineer will make the requested adjustments and provide findings to the Sub-Committee to report at January's meeting.

November 9, 2021:

The sub-committee met on November 8, 2021 and will email some adjustments for BRCE to make on the module.

October 12, 2021:

The Water Rate Structure Subcommittee will meet on Oct. 14, 2021, at 3:30 p.m. via Zoom.

September 14, 2021:

The Sub-committee will discuss the next scheduled meeting date.

August 10, 2021:

Tabled to next month for more data to be collected with the drought and obtain more information with the recycled water and Graton.

July 13, 2021:

Subcommittee met on 6/22/21 to discuss the topic further. Subcommittee may meet again in late August or September to gather more data from drought response.

June 8, 2021:

Water Rate Structure Sub-Committee met on 5/25/21, and discussed options. Brelje and Race developed an excel spreadsheet model to simulate and evaluate alternate water rate plans for the District to considered. The model was presented to, and shared with, the Water Rate Structure Subcommittee.

May 11, 2021:

FWD Engineer is preparing a first draft of a new rate structure to test using 2020 metered water use. FWD Engineer will inform Board about progress.

April 13, 2021:

GM Lopes met with FWD Engineers, David Long & David Coleman to discuss a new water rate structure on Apr. 5, 2021.

The Board approved B&R to initiate research for a new fee structure not to exceed \$5k.

Potential Board Actions: May review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: GM Lopes strongly recommends a subcommittee meeting to continue this project.

Report created by: Dawn Leith, Board Clerk

Agenda Item:

BOARD DIRECTOR APPOINTMENT

Summary:

October 11, 2022:

The District received one (1) letter of interest. On October 5, 2022, staff received a rescindment of that interest.

Per Registrar of Voter, the closer to November 22, 2022, the higher chances the District will miss the window of opportunity to submit a recommendation.

Historical:

September 13, 2022:

County of Sonoma Registrar of Voters confirmed there will be no election for Forestville Water District (FWD) this November 2022.

Pursuant to Elections Code §10515, Director McDermott and Director Stuart have been appointed by the Board of Supervisors to serve as if elected.

Where vacancies remain, the Board of Supervisors will make appointments prior to November 22, 2022, and those persons will also serve as if elected. FWD can post notice of the one open seat with a submission deadline of early October. Those applicants/recommendations would then be forwarded to Lynda Hopkins for consideration, and the appointment would be on the agenda for the November '22 Board of Supervisors meeting.

Pursuant to Elections Code §10554 elective officers, elected or appointed, take office at noon on the first Friday in December following the General District Election (December 2, 2022). Oaths will be performed during FWD's regular board meeting, December 13, 2022.

August 9, 2022:

County of Sonoma Registrar of Voters confirmed at 5 pm on Aug. 4, 2022, no incumbent for FWD has filed. Deadline to file is 5:00 p.m. on August 17, 2022.

July 12, 2022:

Reminder:

All incumbents are to file with County of Sonoma Registrar of Voters between July 18 through August 12, 2022. There will be a five (5) days extension for non-incumbent; through 5:00 p.m. on August 17, 2022, **if** an incumbent fails to file during formal open nomination period).

There are three (3) FWD Board positions up for re-election for the November 8, 2022, election.

- (1.) Director Aldridge: current term ending 12/12/2022 (Not running for another term)
- (2.) Director McDermott: current term ending 12/12/2022
- (3.) Brad Stuart: current term ending 12/12/2022

June 14, 2022:

Nominations are open from July 18 through August 12, 2022 (with a five (5) days extension for non-incumbent; through 5:00 p.m. on August 17, 2022, **if** an incumbent fails to file during formal open nomination period).

There are three (3) FWD Board positions up for re-election for the November 8, 2022, election.

- (4.) Director Aldridge: for a new 4-year term – current term ending 12/12/2022
- (5.) Director McDermott: for a new 4-year term – current term ending 12/12/2022
- (6.) Vacant – TBD: for a new 4-year term – current term ending 12/12/2022

Sonoma County Registrar of Voters is requiring for FWD to complete and submit the following documents:

- Resolution #417 – Request Consolidation Election on Nov. 8, 2022
- Memorandum – Notice of Offices to be filled and statement of Responsibility for Statements of Qualifications
- Memorandum – Notice of District Boundaries/Statements in Lieu of Map

Copies of Resolution #417, Memorandums, Election Timeline and Filing Schedule for Nov. 8, 2022, election is included in the board packet.

Potential Board Actions:

May either

1. Approve for District staff to re-post Notice of Vacancy
2. Approve to not take any further actions and accept an appointment selected by the County's Board of Supervisors.
3. To discuss, review and/or give FWD Staff further instructions.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

DIRECTOR'S TRAINING

Summary:

October 11, 2022:

Upcoming Mandatory Training for Directors:

- Ethics Training (Required every two years)
 - Director Stuart scheduled to attend webinar on October 11, 2022
 - All other Board Members are current until September 2023
- ACWA/JPIA (mandatory for Liability Coverage)
 - ✓ = Completed
 - Brown Act Refresher & Updates*
 - ✓ Directors Aldridge
 - ✓ Director Griffith
 - Director McDermott
 - Director Monroe
 - Director Stuart
 - ✓ GM Lopes
 - ✓ Board Clerk, Dawn Leith
 - Public Records Act Training*
 - ✓ Director Aldridge
 - ✓ Griffith completed
 - Director McDermott
 - Director Monroe
 - Director Stuart
 - ✓ GM Lopes
 - ✓ Board Clerk, Dawn Leith

**Each Director is registered to complete the above pieces of training through the CSDA's on-demand webinars. CSDA sent out emails to everyone with the links and instructions of how-to login.*

Upcoming Director Training/Conference Opportunities:

- No upcoming trainings or conferences

If any member of the Board wishes to attend a training that involves a cost, FWD will cover the cost & register the Board member at the same time.

Potential Board Actions:

To successfully complete mandatory/required training on or before the date listed to the right of each Director's name. Attend non-mandatory training/conference as they choose.

Staff Recommendation:

Directors stay in compliance with State regulations and mandatory training.

Report created by: Dawn Leith, Board Clerk

Agenda Item:

DISTRICT GOALS UPDATES

Summary:

October 11, 2022:

Administration

- Employee Job Descriptions: 20%
- Employee Handbook: 51%
- Audit SOP creation: 55%

Operations

- Water Distribution updated spreadsheets: 83%

Office

- Document Retention (archive): 16%
- Ord. 61 – record “Notice”: 70%
- Update website to include FAQ: 100%, Backflow Testing: 50%, ADU: 50%
- Transfer Dropbox to OneDrive: 97%
- UMS update all service addresses with APN #'s: 50%
- Obtain property owner’s info from Sonoma County Assessor’s: 50%
- Create Public Record Act form & procedures: 10%
- New Customer’s Service Agreement: 97%
- Social Media Policy: 0%

Board

- Compilation of “Orientation” manual for new Director: 50%
- Rules Code of Conduct for Board Meetings: 5%
- Draft Minutes & ASR policy: 20%
- Legal Claims Policy: 0%
- Rules of Conduct Policy: 0%

Potential Board Actions:

FWD Board may choose to select any item above and request it be placed on a future Agenda if it is deemed that action is needed by FWD Board.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

FWD OPERATIONS AUDIT

Summary:

October 11, 2022:

Director McDermott to update the Board with the status of obtaining quotes.

HISTORICAL:

September 13, 2022:

Director McDermott has not received the 4th quote as of September 9, 2022.

August 9, 2022:

FWD Board to hold an open discussion regarding conducting audits of the district’s operations by an external agency.

Three (3) quotes included: Quote #1 – The Core Solutions, Quote #2 – Encompass Consultant, Quote #3 – Core Compliance

January 12, 2021:

FWD Board tabled until further notice.

December 17, 2020:

FWD Board to discuss next steps with the Operations Audit.

A copy of the Audit Topic List is included in the December 17, 2020 Board Packet for review.

September 8-November 10, 2020:

FWD Board to discuss progress with the Operations Audit.

August 11, 2020:

FWD Board to discuss progress with the Operations Audit.

A copy of the final Audit Topic List is included in the August 11, 2020 Board Packet.

July 14, 2020:

FWD Board to discuss filling the open spots on the Audit Topic List.

A copy of the Audit Topic List is included in the July 14, 2020 Board Packet.

May 12, 2020:

The District Operations Audit is on hold until further notice.

April 14, 2020:

The District Operations Audit is on hold until further notice.

February 11-March 10, 2020:

The Audit is scheduled to begin in March 2020.

January 14, 2020:

All topics have been assigned and a final copy of the Audit Topics is included in the January 14, 2020 Board Packet.

December 10, 2019:

FWD Board to update which members will be replacing audit duties previously assigned.

A copy of the Audit Topics is included in the December 10, 2019 Board Packet for review.

November 5, 2019:

GM Lopes will brief the Board with any updates.

October 8, 2019:

FWD Staff is beginning work on the individual items as listed in the Audit Outline.

A copy of the updated Audit Outline is included in the October 8, 2019 Board Packet.

September 10, 2019:

FWD Sub-Committee members met on 8/29/19 and presented an audit outline at the Special Board Meeting on 9/3/19 for discussion. Attached is the final outline for approval. FWD Board to discuss and assign Board Member teams to specific topics for auditing.

A copy of the Audit Topics is included in the September 10, 2019 Board Packet.

August 13, 2019:

GM Lopes will present his ideas for the Operations Audits to the Board for further discussions.

July 9, 2019:

FWD Board to hold an open discussion of audit topics regarding Operations.

Potential Board Actions:

May either

1. Approve hiring a subcontractor to conduct the audit and set a maximum limit of cost for services.
2. The Board may review, discuss and/or give further instructions to the FWD Staff.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

ESTABLISHING BYLAWS

Summary:

October 11, 2022:

The outline of article contents and Articles 1 through 3 have been submitted to the subcommittee for review. The Board Clerk is checking for any policies the District will need to draft to include in the bylaws.

Historical:

September 13, 2022:

The outline of article contents for the District's bylaws has been completed. Dawn has started compiling each content. Director Stuart will meet up with Dawn after September 16, 2022, to review.

August 9, 2022:

The Board to discuss further on how to proceed.

July 12, 2022:

The Board Clerk has compiled all examples of other District bylaws in Dropbox in the "Subcommittee Projects" file. The Board Clerk will start working on the bylaws in August. Should the Board still see fit, a subcommittee is still needed; the Board Clerk requests a subcommittee to be established at this meeting to help expedite the process.

June 14, 2022:

The Board Clerk has provided a few bylaw examples in the board packet for review. These and additional bylaw examples are available for review in Dropbox in the "Subcommittee Projects" file.

May 10, 2022:

The Board tabled to next month's meeting and instructed the Board Clerk to provide examples in the June board packet.

Potential Board Actions: No FWD Board action is needed; for informational purposes only.

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

FISCAL YEAR 2023/2024 PRELIMINARY BUDGET(S)

Summary:

October 11, 2022:

Preliminary Budget discussions need to begin for the 2023/2024 fiscal year. FWD Board may select Budget Committee members and set some meeting dates for information and data collection for the Budget Ad-HOC Committee to start discussing budget(s).

Potential Board Actions:

May either:

1. Select committee members and select some dates for the committee to meet
2. Table until the November board meeting

Staff Recommendation: None

Report created by: Dawn Leith, Interim Board Clerk

Agenda Item:

REVIEW OF ORDINANCES AND RESOLUTIONS

Summary:

October 11, 2022:

The Board to open a discussion regarding possibly starting the process of creating a subcommittee to review the District's ordinances and resolutions. Based on recommendations of legal and risk management professionals, districts should review every two (2) years (if not annually). Reviews will ensure all are in line with newer policies, current impacting factors/scenarios, and in compliance with the ever-changing laws for special district services.

Potential Board Actions: List action(s)

FWD Board may either:

1. Select committee members and select some dates for the committee to meet
2. Table until the November board meeting

Staff Recommendation: None

Report created by: Dawn Leith, Board Clerk

Agenda Item:

CORRESPONDENCE

Summary:

October 11, 2022:

The following pieces of correspondence are included in the FWD Board Package:

1. CSDA-NSDC Special Report Inflation Reduction Act of 2022
2. CSDA-NSDC Urges Action on Drought, Wildfire Legislation
3. CSDA-Governor Newsom Vetoes Costly Website Mandate and Signs Brown Act Legislation

Potential Board Actions:

FWD Board may choose to select any item above and request it be placed on a future Agenda if it is deemed that action is needed by FWD Board.

Staff Recommendation: None

Report created by: Dawn Leith, Interim Board Clerk



**California Special
Districts Association**
Districts Stronger Together

NSDC Special Report: Inflation Reduction Act of 2022



September 11, 2022

The National Special Districts Coalition has published a special report covering the *Inflation Reduction Act of 2022*. This publication is a product of the NSDC Advocacy Team and is part of the Coalition's efforts to advocate and inform on federal policies of special districts' interest.

[Click here to access the special report to read more about the core elements of the Inflation Reduction Act.](#) Highlights of greatest importance to NSDC's membership are included, spotlighting key provisions concerning tax reform, tax policy modifications, and the myriad of energy and climate programming.

The bill became law on August 16, 2022, after more than a year of intra-party and inter-party squabbles on a wide range of policy matters as well as the final price tag. The law moved through the federal branch as a reconciliation bill on a party-line basis. The final product is the result of major claw backs from what was originally proposed as the \$3.5 trillion *Build Back Better Act*. Policies that did not make the final bill included provisions for paid leave, universal pre-school, college tuition payments, and more. Ultimately, the *Inflation Reduction Act* is projected to reduce the deficit, as of the date of this publication, by an estimated \$300 billion – due in most part to included Medicare policy and tax code changes.

Read the full report **[here](#)**. Contact CSDA Federal Advocacy Coordinator Cole Karr at **colek@cdda.net** for more information.



NSDC Urges Action on Drought, Wildfire Legislation

By [Kristin Withrow](#) posted 2 days ago



The National Special Districts Coalition (NSDC), of which CSDA is a founding member, on Wednesday **urged** the U.S. Senate to expeditiously consider House-passed legislation crafted in response to worsening drought and wildfire conditions in the West. This week CSDA representatives are in Washington D.C., together with leaders from other NSDC partners, meeting with over two-dozen Capitol offices to advocate for this issue

and other priorities on behalf of special districts throughout the country.

Prior to leaving for its August recess, the House of Representatives passed **H.R. 5118** (Neguse/D-Colo.), the *Wildfire Response and Drought Resiliency Act*, by a vote of **218-199**. The omnibus-style bill was amended to include more than 40 stand-alone bills to address the crises.

In a **letter** sent last week to Senate Majority Leaders Chuck Schumer, D-N.Y., and Senate Minority Leader Mitch McConnell, R-Ky., NSDC underscored the necessity of swift action as special districts continue to feel impacts of adverse climate conditions while also working to address and mitigate the crises.

“Too many communities served by special fallen victim to catastrophic wildfire, sustaining even total destruction,” the **letter** reads. “Many of districts serve communities in the wildland-urban adjacent to federally managed lands. Irrigation providing crucial water resources to produce the and fiber are experiencing shorter delivery diminishing allocations. Previous cuts in Colorado paired with additional reductions on the horizon



districts have damage or those interface districts nation’s food periods and River water threaten the

drinking water supply that special districts provide to tens of millions of people in the Southwest. These districts also feel the indirect impacts of wildland fires damaging the health of vital watersheds”.

Successfully amended onto the bill were three NSDC-supported bills, **including two bills** sponsored by Congresswoman Zoe Lofgren, D-Calif., to reform FEMA’s approach to wildfire response and recovery and provide enhanced federal assistance for communities that experience more than one disaster over the course of three years. The **third supported provision** is Congressman Jimmy Panetta’s, D-Calif., *Wildfire Emergency Act*, which would allow public-private partnerships to execute mitigation measures on federal lands. The bill also specifically includes special districts as an eligible entity to enter into land stewardship grants, as authorized for five years should the bill be passed. All three supported bills have Senate companions introduced in the Upper Chamber.

H.R. 5118 authorizes increased spending on existing fire mitigation and drought programs, as well as establishes some new programs. Highlights of these authorization include:

Fire

- \$1.6 billion for U.S. Forest Service wildfire preparedness projects.
- \$2.35 billion for stewardship and management of U.S. Forest Service lands.
- \$500 million for hazardous fuels reductions on federal lands.
- \$500 million for programs geared toward habitat management.
- \$500 million for wilderness and designated heritage site restorations.

Water

- \$600 million for [WaterSMART](#) grants for water reclamation and reuse
- \$500 million to address the drying lakes of Lake Mead in Nevada and Lake Powell in Utah, along the Colorado River.
- \$260 million for desalination project development.
- \$100 million for a new grant program to address and mitigate declining drinking water quality in disadvantaged communities – specifically those with 60,000 or fewer population and an average non-metropolitan median income of less than 100 percent the Federal Poverty Level.
- \$50 million over five years in U.S. Department of Agriculture programming to ensure public and private entities may fully fund improvements to drinking water quality.

The bill also directs the U.S. Department of Interior to establish a 10-year national wildfire prevention plan, and it would require the Federal Emergency Management Agency to update post-disaster public assistance programming to include broader wildfire-specific challenges, including impacts on drinking water.

In the letter's closing, NSDC called out the realities affected special districts to underscore the policy's urgency.

“As you read this letter, there are special districts in disadvantaged communities developing emergency plans for when wells inevitably run dry.” The [letter](#) continues: “Hundreds of volunteer and professional fire protection district firefighters are on the frontlines of wildfires. Water suppliers are taking unprecedented, yet innovative, steps to conserve and recharge crucial supplies. All this, as districts focused on resource conservation partner to provide essential mitigation and cleanup work for impacted communities. For these reasons, NSDC urges the Senate to move expeditiously to consider H.R. 5118, the *Wildfire Response and Drought Resiliency Act*.”

The Senate recently returned to Washington and will need be prioritizing action on Fiscal Year 2023 appropriations bills ahead of the federal fiscal year's end on September 30. H.R. 5118 is unlikely to move prior to the November elections.

NSDC will continue tracking this legislation and share updates with members as news develops. [Contact Cole Arreola-Karr](#), NSDC Federal Advocacy Coordinator, for more information.



**California Special
Districts Association**

Districts Stronger Together

cc: Oct. 11, 2022
Board Packet
ASR "R" - Corr. #3

Governor Newsom Vetoes Costly Website Mandate and Signs Brown Act Legislation Among Hundreds of Actions Prior to Deadline



A slate of bills amending the Brown Act open meetings law and supported by CSDA were among the hundreds of bills signed by Governor Gavin Newsom in the final days and hours prior to the September 30 deadline. One vetoed bill included yet another website mandate that was opposed by CSDA. Of the 101 bills opposed by CSDA during the 2021-2022 State Legislative Session, only 23 became law; 78 bills were killed or amended to remove concerns, 9 of which were vetoed by the Governor. Of the 123 bills supported by CSDA, 69 were signed into law.

Costly Website Mandate Vetoed

On September 23, 2022, Governor Newsom vetoed [Assembly Bill 1711 \(Seyarto\)](#). AB 1711 would have required public agencies to post data breach notifications on their homepages when provided by vendors and other third parties operating systems of records containing personal information owned by the public agencies. The purpose of the bill was to decrease confusion by the persons whose data may have been exposed resulting from receiving data breach notifications directly from public agency vendors with which they have no direct relationship.

CSDA co-led a broad coalition of local government and education associations opposing the bill unless it was amended to remove the public agency website posting requirement, and instead require public agency vendors to simply identify the name of the public agency they were working for when providing the data breach notifications to potentially impacted persons. AB 1711 would have increased costs on public agencies while also creating unintended risks through more widely publicizing potential information technology systems vulnerabilities.

The Governor's veto message may be viewed [here](#).

Brown Act Measures Chaptered

Governor Newsom signed three bills supported by CSDA related to the Brown Act, chief among them was [Assembly Bill 2449 \(Rubio\)](#), which was sponsored by Three Valleys Municipal Water District and will provide for an alternative means of teleconference participation in meetings of local governing bodies.

AB 2449 establishes a new avenue for a minority of a local agency's board to meet remotely without noticing or providing public access to their remote meeting location under modified Brown Act requirements provided that the agency abides by the strict substantive and procedural requirements within the legislation and a quorum of the board meets in-person. Local agencies may avail themselves of the alternative agenda posting and teleconference requirements, potentially making it easier for local agency board members to participate in a meeting remotely under certain circumstances that would've otherwise precluded that participation.

The freedoms granted by AB 2449 may be familiar to those accustomed to holding meetings under the framework established by [Assembly Bill 361 \(R. Rivas, 2021\)](#). AB 361 remains in effect through 2023 and can still be used by local agencies during any state-declared emergency. If signed into law, the provisions of AB 2449 would provide an entirely separate and distinct method of conducting remote meetings from that provided by AB 361. Therefore, local agencies would have the option to conduct remote meetings under the provisions of AB 2449, AB 361, or traditional Brown Act teleconference requirements. Local agencies may also choose to conduct public meetings entirely in-person under the Brown Act.

In addition to AB 2449, Governor Newsom signed [Senate Bill 1100 \(Cortese\)](#) and [Assembly Bill 2647 \(Levine\)](#), both of which were also supported by CSDA.

[Senate Bill 1100 \(Cortese\)](#) expressly provides that a member of the public can be removed from a meeting for disruptive behavior, as defined, and provides for the process by which a local agency may effect the removal of that individual.

[Assembly Bill 2647 \(Levine\)](#) came out of a court case (*Sierra Watch v. Placer County*), this bill seeks to clarify that the online posting of agenda materials fulfills the Brown Act requirement that they be made "publicly available." Local agencies relying on the bill's provisions would still be obliged to make physical copies of the materials available at an agency location designated for that purpose, and are also subject to observing other substantive and procedural requirements.

CSDA has previously written about these measures in an article accessible [here](#). CSDA's New Laws Series, overviewing the most significant new laws affecting special districts in each week's CSDA eNews starting in November, will also feature these important amendments to the Brown Act.

CSDA Year-End Legislative Report Coming Soon

In the midst of the ongoing COVID-19 pandemic, the California State Legislature introduced and CSDA reviewed 5,129 bills during the 2021-2022 Legislative Session; CSDA's Legislative Committee adopted positions on 1,498 bills. Later in October, CSDA will release a complete 2022 Year-End Legislative Report. In the meantime, CSDA members may consult [CSDA's Bill Tracking webpage](#) to search for the outcomes of all CSDA-tracked legislation.

In addition to those bills mentioned in the article above, below are some of the other significant measures supported by CSDA that were recently signed into law:

[Assembly Bill 662 \(Rodriguez\)](#) - State Fire Marshal and Emergency Medical Services Authority: peer-to-peer suicide prevention

[Assembly Bill 1681 \(Daly\)](#) - Insurance: fraud prevention and detection

[Assembly Bill 1776 \(Gallagher\)](#) - Resource conservation districts: California Prompt Payment Act

[Assembly Bill 1817 \(Ting\)](#) - Product safety: textile articles: perfluoroalkyl and polyfluoroalkyl substances (PFAS)

[Assembly Bill 1845 \(Calderon\)](#) - Metropolitan Water District of Southern California: alternative project delivery methods

[Assembly Bill 2142 \(Gabriel\)](#) - Income taxes: exclusion: turf replacement water conservation program

[Assembly Bill 2771 \(Friedman\)](#) – Cosmetic products: safety

[Assembly Bill 2917 \(Fong\)](#) - Disability access: internet websites, parking lots, and exterior paths of travel.

[Senate Bill 450 \(Hertzberg\)](#) - Fire protection: Special District Fire Response Fund: Office of Emergency Services

[Senate Bill 656 \(Eggman\)](#) - Stockton-East Water District: water rates

[Senate Bill 991 \(Newman\)](#) - Public contracts: progressive design-build: local agencies

[Senate Bill 1226 \(Durazo\)](#) - Joint powers agreements: zero-emission transportation systems or facilities

[Senate Bill 1405 \(Ochoa Bogh\)](#) - Community service districts: Lake Arrowhead Community Service District: covenants, conditions, and restrictions: enforcement

[Senate Bill 1476 \(Bradford\)](#) - Water replenishment districts: contracts

Below are some of the significant bills signed into law despite CSDA's opposition, although significant amendments were achieved prior to their passage:

[Senate Bill 931 \(Leyva\)](#) – Deterring union membership: violations

[Senate Bill 1127 \(Atkins\)](#) – Workers' compensation: liability presumptions

[Senate Bill 1157 \(Hertzberg\)](#) – Urban water use objectives

Permalink

<https://www.csdanet.net/blogs/vanessa-gonzales/2022/10/03/governor-newsom-vetoes-costly-website-mandate-and>

Agenda Item:

General Manager Lopes Water and Sewer Operations Report for September 2022

Summary:

October 11, 2022:

Water Operations:

USA Checks: 21

Water Work Orders: 14

Staff has completed all valve exercising for 2022.

Repaired a water connection leak on Clark Lane 9/21, that shut flow off to 4 customers for the repair.

Had a water connection leak on 10/3 at 2:15 am in post office business park. I pulled an emergency USA for utilities check and repaired with contractor that morning. Project was completed by 11am.

Working with owner to investigate a possible water leak at mobile home park.

The ongoing unfinished PRV project will soon be restarted with updated plans.

New ADU unit is being constructed in Mirabel Heights, assisted contractor in rerouting customer water line.

Signed official county drawings for 2 new houses being constructed. There will be 2 new water connections and a fire hydrant installed by customer contractor.

Sewer Operations:

Continuing research on lift station pump replacements to ensure proper impeller size.

Staff pumped down the filter north pond wet well to remove all grit.

Filter rack pumps 1 & 2 have been repaired and have replacements on the shelf.

Recycled Water:

Staff purchased and installed requested recycled water fill station parts to meet engineer specifications.

DDW contacted FWD to overview the Title 22 addendum for the recycled water fill station.

SCWA ongoing Mark West Creek aqueduct project manager contacted FWD to find a suitable disposal of the dewatered line water from the connection. We will have them deliver the water directly to our recycled water pond.

SCWA has delivered 19 truck loads of black floatable devices to place in our recycled pond to cover surface area. These will assist in less duckweed and algae that would grow in this pond due to removing direct sunlight. FWD has posted messages online and signage for public due to many questions about these devices.

The recycled water line that sends discharge season recycled water off site, was punctured during a creek culvert project. The recycled water line was hit by their contractor and repaired. A USA check was never requested so FWD was never aware of the project, therefore we could not assist in marking the line ahead of time.

District Staff:

FWD has continued our safety and staff meetings.

Board Clerk Dawn attended a Human Resources training in Napa.

Potential Board Actions:

No FWD Board action needed: for informational purposes only.

Staff Recommendation:

None

Report created by: Tony Lopes, General Manager

Agenda Item:

**STANDING SUB-COMMITTEE
GRATON CSD & FORESTVILLE WATER DISTRICT**

Summary:

October 11, 2022:

The Subcommittee will update the Board.

HISTORICAL:

September 13, 2022:

Sub-Committee met on Aug. 23, 2022, to further discuss the recycled water pipeline agreement between the two districts.

Aug. 9, 2022:

Sub-Committee met on July 21, 2022 to further discuss and create a recycled water pipeline agreement between the districts.

July 12, 2022:

The Sub-committee met on July 6, 2022, to discuss the continued Mutual Aid Agreement between the two districts. The sub-committee and both district GMS discussed the proposed plan of action to use the recycled water intertie pipeline in hopes of eliminating the need for the districts to discharge to Jones Creek in the winter.

May 10, 2022:

Director McDermott will be meeting with Graton’s new Board President in the coming weeks. No action taken by the Board.

March 8, 2022:

The Subcommittee will update the Board.

January 11, 2022

The Subcommittee will need to select future meeting date.

December 14, 2021:

December 2’s GCSD/FWD Sub-committee meeting was cancelled and has not yet been rescheduled to a future date.

November 9, 2021:

Next scheduled meeting will be December 2, 2021, at 5:30 p.m. via Zoom.

*** SEE ASR FROM OCTOBER 12, 2021 BOARD MEETING FOR PRIOR HISTORICAL DATA RELATED TO THIS AGENDA ITEM ***

Potential Board Actions: For informational purposes only

Staff Recommendation: None

Report created by: Dawn Leith, Interim Board Clerk

Directors' Report: CSDA conference..."Leadership Academy" September 18-21, 2022
Steve Griffith

Summary of info Director Stuart and I found relevant to our District:

FULFILLING YOUR DISTRICT'S MISSION: CHARTING THE COURSE

Tactical Board actions...React to present needs

Example, lift station repairs.

Strategic actions...proactive towards future needs, goals

example, negotiate agreement with Graton Water District.

Classic Structure of Strategic Plans:

Mission

Vision

Values

Goals

Objectives

Work Plan

ANTICIPATED FACTORS FACING FWD

Drought-related water shortages,

Requests by Sonoma Water for usage cutbacks now...mandates anticipated

Expect rate increases by supplier to us,

Therefore, rate increases required to pass to our customers,

New rate structure required for FWD.

Response and actions by District ahead of imposition of new rate structure:

COMMUNICATION AND OUTREACH

- 1, Community has delegated responsibility to us
2. Communicate to promote recognition of our District
Public often unaware of role and actions of FWD.
3. Communicate for needed understanding and support:
Need public buy-in for
Rates
new facilities
to support our programs
4. Communicate...get ahead of the curve...or else
may face negative public mood.
5. Either take responsibility for getting our own message out,
or others will define district for us,
or others will simply imagine what they will.

COMMUNITY ENGAGEMENT

1. Engagement can be messy, challenging, but necessary.
2. Are Board meetings good place to engage? NO.
3. Engagement takes more than tacking on lifeless notices, FAQ's, etc
4. Start Community engagement early!
Time is our friend
Time to explain and sell ideas
Time to relax opposition and work with people
Time to refine and adapt plans
People learn incrementally.

Report from Special District Leadership Academy (SDLA) Conference 2022

Brad Stuart

Many SDs, especially water districts, are viewing drought/flood/wildfire as a **call to action**

Many Boards focus on **tactics** (managing current challenges), not **strategy** (future plans)

Our current Mission and Vision Statements illustrate this – see attached

The future is here:

- Sonoma Water cutbacks will continue (and charges increase?) as drought worsens
- Serious floods are also forecast as climate whipsaws
- Water conservation is vital, but it cuts into revenue
- Due to all the above risks, our charges to consumers may have to increase
- Crises happen: water/sewage leaks, facility failures – media & public can be merciless

We are already doing important things:

- Collaborating with Graton
- Establishing recycled water infrastructure
- Plugging water conservation and rainwater harvesting

Leadership for the future requires two things:

1. **A strategic plan**
2. **Public engagement**

Strategic Plan

- *What:* 3-6 hour face-to-face meeting with (hired) facilitator
- *Who:* Board, GM, selected staff
- *How:* Get everyone “on board;” integrate experience and insight; generate ideas

Public Engagement

- Develop & spread knowledge of FWD’s role in the community
- Create understanding and support for service, facility and rate changes
- Engagement is a 2-way street
 - Explain the problems
 - Sell ideas and plans
 - Relax any opponents: they are always a **vocal minority** vs. the **silent majority**
 - Make it clear how people can give input
 - Seriously consider, discuss and learn from what people tell us
- The Board develops the message
- Designate a spokesperson

Remember:

- People want to believe an honest story
- When you really need a friend, it’s too late to make one

Forestville Water District

Current Mission Statement:

The Forestville Water District is committed to professionally **managing** the precious water, sewer and recycled water resources in a reliable, efficient, environmentally friendly and cost effective manner in order to **provide the finest service** to our customers, both present and future.

Current Vision Statement:

To maintain definitive policies and practices, including **rate and fee structure that will ensure our long-term financial stability**, while remaining sensitive to our customer needs;

Maintain and improve the efficiency, reliability and security of District facilities;

Ensure adequate **storage and distribution** for our customer's **current and future needs**;

Sustain wastewater collection, treatment, disposal and water recycling to meet regulatory requirements and community demands while providing for a healthy natural environment;

Continue to work with other Sonoma county agencies to implement opportunities for **cooperation and collaboration**;

Maintain a highly qualified, motivated, environmentally conscious and innovative workforce to ensure a high performing organization; and

Enhance our **public information, education and outreach** to ensure public awareness of issues of importance to the community that we serve.