



**Minutes of:  
Regular Public Meeting  
Of the  
Forestville Water District Board of Directors**

Date: **Tuesday, November 8, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

**I. CALL TO ORDER** at 5:32 p.m. by Chair McDermott

**II. ROLL CALL**

DIRECTORS PRESENT: Aldridge, Griffith, McDermott, Monroe, and Stuart.

OTHERS PRESENT: GM- Tony Lopes, Board Clerk - Dawn Leith, FWD Legal Counsel - Martin Hirsch, and FWD Engineer Consultant - Dave Coleman.

**III. APPROVAL OF AGENDA**

- **MOTION** made by Director Aldridge, seconded by Director Stuart, and passed 4-0-1 to approve

**IV. STATEMENT OF ABSTENTION:** None

**V. PUBLIC COMMENT:** None

**VI. CONSENT ITEMS:**

- **MOTION** made by Director Griffith, seconded by Director Aldridge, and passed 4-0-1 to approve Financial Reports for October 2022.
- **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 4-0-1 to approve Minutes for October 11, 2022, Regular Board Meeting

**VII. PUBLIC HEARING** (No public hearing tonight)

**VIII. ACTION ITEMS**

A. RESOLUTION 413(m)-CONTINUANCE OF TELECONFERENCING

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 4-0-1 to approve Resolution 413 (m) as presented.

B. BOARD DIRECTOR APPOINTMENT

- **MOTION** made by Director Griffith, seconded by Director Stuart, and passed 4-0-1 to approve the subcommittee's recommendation.

C. SERVICE AGREEMENT

- The Board Clerk provided the status of the new Service Agreement for owners and tenants. No action was taken by the Board.

D. DIRECTOR'S TRAINING

- The Board Clerk updated the Board of due trainings. No action was taken by the Board.

E. DISTRICT GOAL UPDATES

- The Board Clerk briefed the Board of the status on current projects. No action was taken by the Board.

F. ESTABLISHING BYLAWS

- The Board Clerk briefed the Board of the progress. No action was taken by the Board.

G. 2018 SEWER IMPROVEMENT PROJECT

- GM and FWD Engineer briefed the Board on the status for the Conor Court/Packinghouse and Forestville Elementary School's sewer lines. No action was taken by the Board.

H. TIME SCHEDULE ORDER AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- No new updates to provide. No action was taken by the Board.

I. PRV REPLACEMENT OPTIONS

- GM Lopes briefed the Board on Piazza's response of completing the project. No action was taken by the Board.

- J. SEWER FORCE MAIN PROJECT
  - GM and FWD Engineer brief the Board on the status of the project. No action was taken by the Board.
- K. EXTERNAL DISTRICT AUDIT
  - No new updates to provide. No action was taken by the Board.
- L. NEW WATER RATE STRUCTURE
  - The Subcommittee continuing discussion and modeling. No action was taken by the Board.
- M. PRELIMINARY BUDGET FY 2023-2024
  - The Subcommittee had no new updates to provide. No action was taken by the Board.
- N. REVIEW OF ORDINANCES AND RESOLUTIONS
  - The Board reviewed Ordinance 71. No action was taken by the Board.
- O. WATER METER REPLACEMENT
  - **MOTION** made by Director Stuart, seconded by Director Aldridge, and passed 4-0-1 to approve Badger proposal as presented.
- P. RECYCLE WATER TRUCK FILL STATION
  - **MOTION** made by Director Griffith, seconded by Director Monroe, and passed 4-0-1 to approve the five (5) recycle water contracts as presented.
- Q. WATER CONSERVATION
  - **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 4-0-1 approving to postpone until the December 13, 2022, meeting.

*(8:09 pm - Director McDermott excused himself from the meeting.)*

- R. GRANTS OPPORTUNITIES
  - Director Stuart discussed available grants for large-scale projects. No action was taken by the Board.
- S. DISTRICT'S MISSION AND VISION STATEMENTS
  - **MOTION** made by Director Stuart, seconded by Director Aldridge, and passed 4-0-1 approving to postpone until the December 13, 2022, meeting.
- T. CORRESPONDENCE
  - No requests or instructions were given for the seven (7) pieces of correspondence provided in the board packet.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
  - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
- X. GENERAL MANAGER MONTHLY REPORT**
  - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
  - GM updated the Board on the progress with the test run of the recycle intertie. No action was taken by the Board.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
  - Directors Griffith informed the Board of Sonoma County Supervisor Rabbitt is available to assist the District in finding sources for grant opportunities. The Board directed Director Griffith to reach out to Supervisor Rabbitt.
- XIII. ADJOURNMENT**
  - **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to adjourn at 8:39 p.m.

APPROVED: December 13, 2022