



**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, October 11, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:31 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Aldridge, Griffith, McDermott, Monroe, and Stuart.

OTHERS PRESENT: GM- Tony Lopes, Board Clerk - Dawn Leith, FWD Legal Counsel - Martin Hirsch, and FWD Engineer – Dave Coleman.

III. APPROVAL OF AGENDA

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 5-0-0 to approve

IV. STATEMENT OF ABSTENTION: None

V. PUBLIC COMMENT: (Public testimony is limited to three minutes)

VI. CONSENT ITEMS:

- **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 5-0-0 to approve Financial Reports for September 2022.
- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 5-0-0 to approve Minutes for September 13, 2022, Regular Board Meeting
- **MOTION** made by Director Aldridge, seconded by Director Stuart, and passed 5-0-0 to approve September 19, 2022, Special Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. PROPOSED SKATE PARK LOCATION

- The Board instructed to remove from the agenda since Skatespot has rescinded their request.

B. RESOLUTION 413(I)-CONTINUANCE OF TELECONFERENCING

- **MOTION** made by Director Aldridge, seconded by Director Monroe, and passed 5-0-0 to approve Resolution 413 (I) as presented.

C. WATER CONSERVATION

- GM Lopes provided an update of the recent water conservation statistics for the District. Board instructed GM to investigate if the State will fund recycle line to quarry or other options available.
- Board instructed Board Clerk to ASR for Mission & Vision Statements.

D. WATER METER REPLACEMENT

- GM Lopes provided an update of obtaining proposal to upgrade water meters along with an overview of the software functions and potential benefits.

E. RECYCLE WATER TRUCK FILL STATION

- GM and FWD Engineer provided an update on the status for Drinking Water Department's approval for the truck fill station. No action was taken by the Board.

F. 2018 SEWER IMPROVEMENT PROJECT

- Board instructed GM and FWD Engineer to move forward with reaching out to the property owners and Forestville School and start putting the recommendations outlined in the memorandum into motion.

G. TIME SCHEDULE ORDER AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- No new updates to provide. No action was taken by the Board.

H. PRV REPLACEMENT OPTIONS

- GM Lopes briefed the Board on Piazza's response of completing the project. No action was taken by the Board.
- I. SEWER FORCE MAIN PROJECT
 - GM provided an overview of specifications and the status on the project. No action was taken by the Board.
- J. NEW WATER RATE STRUCTURE
 - Subcommittee will meet Nov. 1, 2022 @ 10 am.
- K. BOARD DIRECTOR APPOINTMENT
 - Board instructed Board Clerk to repost Notice of Vacancy.
- L. DIRECTOR'S TRAINING
 - Director Stuart completed Ethic's training Oct. 11, 2022. No action was taken by the Board.
- M. DISTRICT GOAL UPDATES
 - The Board Clerk briefed the Board of the status on current projects. No action was taken by the Board.
- N. EXTERNAL DISTRICT AUDIT
 - **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 5-0-0 to approve hiring Core Compliance to conduct the external audit.
- O. ESTABLISHING BYLAWS
 - The Board Clerk briefed the Board of the progress. No action was taken by the Board.
- P. PRELIMINARY BUDGET AD-HOC COMMITTEE
 - **MOTION** made by Director McDermott, seconded by Director Griffith, and passed 5-0-0 to establish an Ad-HOC Committee for Preliminary Budget FY 2023-24 consisting of Director McDermott and Stuart.
- Q. REVIEW OF ORDINANCES AND RESOLUTIONS
 - **MOTION** made by Director McDermott, seconded by Director Griffith, and passed 5-0-0 to establish subcommittee consisting of Director McDermott and Monroe.
- R. CORRESPONDENCE
 - Board requested for Correspondence #1 -Grants for Reclamation to be added to the November agenda.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - Sub-Committee has no new updates to report. No action was taken by the Board.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - Directors Griffith and Stuart provided an outline of the Special District Leadership Association conference they both attended.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 5-0-0 to adjourn at 8:25 p.m.