



**Minutes of:  
Regular Public Meeting  
Of the  
Forestville Water District Board of Directors**

Date: **Tuesday, June 14, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

**I. CALL TO ORDER** at 5:32 p.m. by Chair McDermott

**II. ROLL CALL**

DIRECTORS PRESENT: Directors – Griffith, McDermott, Monroe and Stuart.

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, and Board Clerk - Dawn Leith.

**III. APPROVAL OF AGENDA**

- **MOTION** made by Director Griffith, seconded by Director Monroe, and passed 3-0-1 to approve the agenda with following changes: move ASR S before ASR B.

**IV. STATEMENT OF ABSTENTION**

- McDermott – ASR L
- Griffith – ASR S

**V. PUBLIC COMMENT** (Public testimony is limited to three minutes)

- Request for the District to install electronic flow monitoring.

**VI. CONSENT ITEMS**

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 3-0-1 to approve Resolution # 413(h)
- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 3-0-1 to approve the Financial Reports for May 2022.
- **MOTION** made by Director Griffith, seconded by Director Monroe, and passed 3-0-1 to approve minutes for the May 10, 2022, Regular Board Meeting as presented.

**VII. PUBLIC HEARING** (No public hearing tonight)

**VIII. ACTION ITEMS**

**A. NEW BOARD MEMBER APPOINTMENT**

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 3-0-1 to approve appointment of Brad Stuart.
- Oath performed by GM Lopes

**B. INDEPENDENT FINANCIAL AUDIT PROPOSAL**

- **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 4-0-1 to approve proposal.

**C. CALPERS UNFUNDED LIABILITY**

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 4-0-1 to approve paying CalPERS Unfunded Liability in one sum.

**D. NOVEMBER 2022 ELECTION**

- **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 4-0-1 to approve Resolution # 417.
- **MOTION** made by Director Monroe, seconded by Director Stuart, and passed 4-0-1 to approve the Candidate pays for the cost of statement; to be paid in advance to District, and no changes to district boundary.

**E. RESOLUTION NO. 416: APPROPRIATIONS LIMIT FOR 2022-2023 FISCAL YEAR**

- **MOTION** made by Director Griffith, seconded by Director Monroe, and passed 4-0-1 to approve Resolution # 416.

- F. INVESTMENT POLICY
  - **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to approve the Investment Policy.
- G. 2018 SEWER IMPROVEMENT PROJECT
  - FWD Engineer explained concerns with scope of work and provided recommendations to the Board. No action was taken by the Board.
  - GM provided status of pending disbursement.
- H. TIME SCHEDULE ORDER (TSO) AND GRANT APPLICATION FOR SEWER TREATMENT PLANT
  - GM & Engineer described further documentation requested of FWD, which can't be provided due to the delay in funding of the 2018 Sewer Improvement Project. No action was taken by the Board.
- I. PRV REPLACEMENT OPTIONS
  - GM & Engineer explained their findings from the field survey and provided pictures of the main. No action was taken by the Board.
- J. SEWER FORCE MAIN PROJECT
  - GM & Engineer provided status. No action was taken by the Board.
- K. DIRECTOR'S TRAINING
  - Board Clerk advised Director Stuart he will need to complete his Ethic Training within six (6) months from tonight. No action was taken by the Board.
- L. GROUNDWATER MONITORING AT THE FORESTVILLE YOUTH PARK
  - FWD Engineer reported on the progress of the wells installed and next steps for monitoring. No action was taken by the Board.
- M. DISTRICT GOAL UPDATES
  - Board Clerk provided status on the variety of projects FWD staff is working on. No action was taken by the Board.
- N. NEW WATER RATE STRUCTURE
  - The sub-committee had no new updates to report to the Board. No action was taken by the Board.
- O. WATER CONSERVATION
  - GM Lopes provided current usage, statistics on conservation efforts along with reviewed recent current events on the drought. No action was taken by the Board.
- P. ACCESSORY DWELLING UNIT POLICY
  - The Board provided input and gave instructions to FWD Staff for final draft to be presented in July.
- Q. ESTABLISHING BYLAWS
  - The Board tabled until July to establish a full subcommittee.
- R. CORRESPONDENCE
  - No requests or instructions were given for the five (5) pieces of correspondence provided in the board packet.
- S. CUSTOMER'S REQUEST FOR ADDITIONAL REDUCTION ON LEAK ADJUSTMENT
  - **MOTION** made by Director Stuart, seconded by Director Monroe, and passed 3-0-1-1 to not approve customer's request of additional reduction.
  - District Engineer gave input with regard to customer's request.
- IX. **DISTRICT ENGINEER MONTHLY REPORT**
  - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
- X. **GENERAL MANAGER MONTHLY REPORT**
  - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. **GRATON/FWD SUB-COMMITTEE REPORT**
  - Director McDermott spoke with Graton's new Board President and they will be scheduling a meeting in the coming weeks. No action was taken by the Board.

**XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**

- Director McDermott requested for a Closed Session to be added to the July agenda.
- Director Griffith requested for Rebate Program for rainwater capture to be added to July agenda.

**XIII. ADJOURNMENT**

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to adjourn at 8:32 p.m.

APPROVED: July 12, 2022