



**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, July 12, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:32 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Griffith, McDermott & Stuart.

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, FWD Engineer – Dave Coleman, Board Clerk - Dawn Leith, Jeff Land/Oppenheimer & Co. Inc. and Julio Morales/Kosmont Transaction Services, Inc.

III. APPROVAL OF AGENDA

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to approve

IV. STATEMENT OF ABSTENTION McDermott - J

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to approve Resolution #413(i).
- **MOTION** made by Director Griffith, seconded by Director Stuart, and passed 3-0-2 to approve Financial Reports for June 2022.
- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to approve Minutes for June 14, 2022, Regular Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. USDA SEWER LOANS

- **MOTION** made by Director Griffith, seconded by Director Stuart, and passed 3-0-2 to approve Julio Morales/ as the Municipal Advisor to lead the refinancing process and to conduct a Special Meeting on July 19, 2022, at 5:30 pm via Zoom.

B. FWD OPERATOR ONCALL COMPENSATION

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to approve proposed On-call Compensation Plan including rewording regarding response time and Memorandum as presented.

C. REBATE PROGRAM

- Board requested for Director Griffith to inquire if Daily Acts could present at the August regular board meeting.

D. NOVEMBER 2022 CONSOLIDATED ELECTION

- Reminder to All incumbents whose terms are expiring December 2022, are to file with County of Sonoma Registrar of Voters between July 18 through August 12, 2022.

E. 2018 SEWER IMPROVEMENT PROJECT

- FWD Engineer briefed the Board regarding the concerns regarding the affected easements and right of away.
- GM Lopes gave status on the funding. No action was taken by the Board.

F. TIME SCHEDULE ORDER AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- GM and Engineer had no new updates to report. No action was taken by the Board.

- G. PRV REPLACEMENT OPTIONS
 - GM & Engineer updated the Board on the status of the start date and change order. No action was taken by the Board.
- H. SEWER FORCE MAIN PROJECT
 - GM & Engineer provided overview of work conducted and issues that surfaced. No action was taken by the Board.
- I. DIRECTOR'S TRAINING
 - Board Clerk advised Director Stuart he will need to complete his Ethic Training within six (6) months from tonight.
- J. GROUNDWATER MONITORING AT THE FORESTVILLE YOUTH PARK
 - FWD Engineer reported on the progress of the wells installed and next steps for monitoring. No action was taken by the Board
- K. DISTRICT GOAL UPDATES
 - Board Clerk provided status on the variety of projects FWD staff is working on. No action was taken by the Board.
- L. NEW WATER RATE STRUCTURE
 - The sub-committee had no new updates to report to the Board. No action was taken by the Board.
- M. WATER CONSERVATION
 - GM Lopes provided current usage, statistics on conservation efforts along with reviewed recent current events on the drought. No action was taken by the Board
- N. ACCESSORY DWELLING UNIT POLICY
 - **MOTION** made by Director McDermott, seconded by Director Griffith, and passed 3-0-2 to approve tabling to next month.
- O. ESTABLISHING BYLAWS
 - **MOTION** made by Director McDermott, seconded by Director Stuart, and passed 3-0-2 to approve tabling until next month.
- P. CORRESPONDENCE
 - No requests or instructions were given for the four (4) pieces of correspondence provided in the board packet.
- Q. CLOSED SESSION (Gov't. Code #54957) GM PERFORMANCE EVALUATION
 - **Adjourned** to Closed Session at 8:04 p.m.: Directors Griffith, McDermott, Stuart, and FWD Counsel-Hirsch
 - **Reconvened** to Open Session at 8:34 p.m., and the Board announced the following:
 - **Statement:** The Board has given further direction to the subcommittee and tabled until next month
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda.
 - Requested for all ASRs that require Engineering to report to be moved up on the agenda for August meeting.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - GM briefed the Board on the State's tour of Forestville District's sewer plant and the July 6, 2022, sub-committee meeting with Graton. No action was taken by the Board.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - Board Clerk instructed to add ASR for Interim Wastewater Service Agreement.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Griffith, seconded by Director Stuart, and passed 3-0-2 to adjourn at 9:00 p.m.